

# MINUTES

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY (HCRMA)  
BOARD OF DIRECTORS MEETING  
9:00 A.M. – FRIDAY, NOVEMBER 17, 2006  
TXDOT VIDEO TELECONFERENCE CENTER  
600 WEST EXPRESSWAY 83 – PHARR, TX**

**PRESIDING: DENNIS BURLESON, CHAIRMAN**

- DRAFT -

The Hidalgo County Regional Mobility Authority (HCRMA) Board of Directors held a regular meeting at 9:00 a.m. on Friday, November 17, 2006 at the Texas Department of Transportation Conference Room in Pharr, Texas. In attendance were:

Board Members

Mr. Dennis Burleson, Chairman  
Mr. Rick Perez, Vice-Chairman  
Mr. Ramiro Salazar, Secretary-Treasurer  
Mr. Joe Olivarez  
Mr. Ruben Plata  
Mr. Ruben Serna  
Mr. Roberto Villarreal

Others

Mr. John Womack  
Mr. Amadeo Saenz, Jr., TxDOT  
Mr. Mario Jorge, TxDOT  
Mr. Jerry Bell, Penitas Properties  
Mr. Jeff Austin, NET RMA, Tyler, TX  
Mr. Richard Zamora, Pate Engineers  
Mr. Bert Forthurer, Krenmveller Farms  
Mr. Steven F. Austin, Hidalgo Co. Judges Office  
Ms. Velma Garcia  
Mr. David A. Diaz, www.Edinburg Politics.com  
Mr. Jeff Underwood, Sharyland Plantation Dev.  
Ms. Mary Kay Brand, San Juan Plantation Dev.  
Mr. Bill Calderon, Haven Hill Calderon  
Mr. Cullen Looney  
Ms. Christina Morely, Carl Schuster Farms  
Mr. Frank Garcia, LDCS  
Ms. Teresa Lemons, TxDOT  
Mr. Ken Jones, LRGVDC  
Ms. Debby Morales, LRGVDC

Chairman Dennis Burleson called the meeting to order at 9:15 a.m. and announced that a quorum of voting members was present. Chairman Burleson, with the assistance of Mr. Mario Jorge, then introduced guests and asked the Board's permission to proceed to agenda item 8. – Mobility 101 Workshop.

Upon conclusion of the Mobility 101 Workshop the Chairman then moved to item 2. – Consider Approval of October 12, 2006 meeting minutes. ***Mr. Ruben Plata made a motion to approve the minutes as presented. Mr. Ramiro Salazar seconded the motion, and upon a vote the motion carried unanimously.***

Chairman Burleson then moved to item 3. – Public Comment. Mr. Ken Jones announced that no one had signed up for Public Comment, and the Chairman then moved to item 4. – Consider Action on Surety Bonds for HCRMA Board Members (Tabled at the Oct. 12, 2006 meeting). ***Mr. Ramiro Salazar made a***

***motion to remove this item from the table. Mr. Joe Olivarez seconded the motion, and upon a vote the motion carried unanimously.*** Mr. Ken Jones was recognized and informed the Board that Texas Municipal League (TML) had submitted a proposal for the required surety bond coverage for an annual premium of \$800.00. Mr. Jones added that TML had provided an additional quote for Errors and Omissions Coverage (agenda item 9.A.) for an annual premium of \$756.00, which would provide sufficient coverage for the Board. ***Mr. Ramiro Salazar made a motion to approve both the surety bond coverage (item 4.) and the errors and omissions coverage (item 9.A.) as proposed by TML. Mr. Ruben Plata seconded the motion, and upon a vote the motion carried unanimously.***

Upon conclusion of action regarding item 4, Chairman Burleson moved to item 5. – Consider Adoption of Procurement Policies (tabled at the Oct. 12, 2006 meeting). ***Mr. Ruben Plata made a motion to remove this item from the table. Mr. Ramiro Salazar seconded the motion and upon a vote the motion carried unanimously.*** Mr. Ken Jones informed the Board that this Procurement Policy was similar to the Central Texas Regional Mobility Authority's Procurement Policies, and was the same as presented at the last meeting, as no suggested revisions had been received. ***Mr. Ruben Plata made a motion to approve the Procurement Policies as presented. Mr. Ramiro Salazar seconded the motion, and upon a vote the motion carried unanimously.*** Chairman Burleson suggested sending the Central Texas RMA a thank you letter for their support in creating the HCRMA's Procurement Policies.

Upon conclusion of action on item 5, the Chairman moved to item 6. – Consider Adoption of Conflict of Interest Policy (Tabled at the Oct. 12, 2006 meeting). ***Mr. Rick Perez made a motion to remove this item from the table. Mr. Ruben Serna seconded the motion, and upon a vote the motion carried unanimously.*** Mr. Jones stated that no revisions to the Conflict of Interest Policy had been suggested or received since the last meeting. ***Mr. Ruben Plata made a motion to accept the Conflict of Interest Policy as presented. Mr. Rick Perez seconded the motion, and upon a vote the motion carried unanimously.***

Chairman Burleson then moved to item 7. – Consider Engagement of Temporary Legal Counsel (Tabled at the Oct. 12, 2006 meeting). ***Mr. Ramiro Salazar made a motion to remove this item from the table. Mr. Ruben Serna seconded the motion, and upon a vote the motion carried unanimously.*** Mr. Jones stated that from discussions at the last meeting, the Board was moving in the direction of soliciting Requests For Qualifications (RFQ) for General Counsel Services, addressed in item 9.C., versus engagement of Temporary Legal Counsel. Upon conclusion of discussion, it was the consensus of the Board to remove this item from the agenda with no action to be taken.

As item 8. – Mobility 101 Workshop was addressed at the beginning of the meeting, the Chairman then moved to item 9. – New or Old Business, item 9.A. – Consider Action on Securing Errors and Omissions Coverage. Chairman Burleson stated that action had been taken with this item in conjunction with item 4, and moved to item 9.B. – Consider Approval RE: MOU/MOA with Hidalgo County Commissioners Court for Administrative Funds. Chairman Burleson stated that Cameron County had sent a draft Interlocal Agreement for the Board to use to draft its own, and that said draft had been sent to Hidalgo County for their consideration. Mr. Jones stated that the document from the Legal Department of Hidalgo County was still pending and would probably be available for the December meeting. Chairman Burleson suggested that if the Board was comfortable with delegating the responsibility of acting on the Interlocal Agreement to the Executive Committee that they could meet in Executive Session to consider this item. ***Mr. Rick Perez made a motion to delegate to the Executive Committee the responsibility to act on the Interlocal Agreement with Hidalgo County Commissioners Court for Administrative Funds. Mr. Ruben Plata seconded the motion, and upon a vote the motion carried unanimously.***

Upon conclusion of discussion on item 9.B. the Chairman moved to item 9.C. – Consider Approval of

RFQ RE: General Counsel Services. Chairman Burleson stated that this document was similar to what the Central Texas RMA used in 2003 to hire their legal counsel, and that if approved it would need to be advertised in the local newspaper as well as distributed to local and state-wide law firms. Mr. Jones stated that 30 days needed to be allowed for responses, which would make the deadline December 29, 2006. He further recommended that according to the newly adopted by-laws the RFQ's received should be reviewed by the Executive Committee, who would summarize each RFQ packet and report back to the Board with recommendations. Mr. Ramiro Salazar suggested that the length of service, five years, stated in the documents presented was too long, and recommended it be changed to three years. Mr. Rick Perez stated that the usual length of time in contacts such as these was two years with an option to extend one additional year. ***Mr. Ruben Plata made a motion to approve the RFQ for General Counsel Services with a change of the length of term from five (5) years to two (2) years with an option to extend one (1) additional year. Mr. Ramiro Salazar seconded the motion, and upon a vote the motion carried unanimously.***

Chairman Burleson then moved to item 10. – Adjournment and stated that the next meeting will be held on Thursday, December 14, 2006 at the Mission City Hall Commissioners Meeting Room. ***Mr. Ruben Plata made a motion to adjourn. Mr. Ruben Serna seconded the motion and the meeting was adjourned.***

ATTEST:

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Ramiro E. Salazar, Secretary-Treasurer