Lower Rio Grande Valley Development Council
COG-21
Criminal Justice Grants

Grant Applications Workshop FY 2020-21
WELCOME!

- Safety Exits
- Fire Alarm/Extinguisher
- Bathrooms

Juanita (Jayni) Saenz
Program Supervisor, Homeland Security & Criminal Justice Programs
956.682.3481 ext. 157
956.832.3680 Cell
jsaenz@lrgvdc.org
Lower Rio Grande Valley Development Council COG-21

Established: 1967
Area: 3,644 sq. miles
Population: 1,307,802 (2017 est.)
Counties Served: Cameron, Hidalgo, Willacy
CJD Funding Sources

COGs shall review CJD grant applications under the following fund sources:

- General Victim Assistance Grant Program, FY2021 (VOCA)
- Violence Against Women Justice & Training Program, FY2021 (VAWA)
- Criminal Justice Program, FY2021 (JAG)
- Juvenile Justice & Truancy Prevention Grant Program, FY2021
MANDATORY GRANT WORKSHOPS

All applicants are required to attend at least one Grant Workshop sponsored by the LRGVDC Criminal Justice staff prior to submitting an application.

The responsibility of attending a technical assistance workshop is the responsibility of the agency. Representatives must be one of the three Grant Designated Officials (Authorized Official; Financial Officer; or Project Director), or any employee designee of the authorized official. A grant writer contractor, or professional consultant, cannot be the sole representative for a jurisdiction.

Applicants who fail to attend a mandatory grant workshop will be ineligible as per the LRGVDC’s FY2020-21 CJAC Policy Manual.
Managing Your Grant

Grant Officials

Who are grant officials and what are they required to do?
Texas Administrative Code, Title 1, Part 1, Chapter 3 (1 TAC) §3.2501

- All grants are required to have three different grant officials
- CJD conducts its business primarily through eGrants [https://egrants.gov.texas.gov/Default.aspx](https://egrants.gov.texas.gov/Default.aspx) (It is critical that all three officials have and maintain a current email address)

<table>
<thead>
<tr>
<th>Authority in eGrants</th>
<th>Authorized Official</th>
<th>Financial Officer</th>
<th>Project Director</th>
<th>Grant Writer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create, modify, and submit an initial application.</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Certify an official application.</td>
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<tr>
<td>Create and submit responses to application Preliminary Review Reports (PRR)</td>
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<tr>
<td>Certify a PRR.</td>
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<tr>
<td>Create and submit budget and programmatic adjustments.</td>
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<tr>
<td>Certify budget and programmatic adjustments.</td>
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<tr>
<td>Create and submit financial reports/payment requests.</td>
<td>X</td>
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<tr>
<td>Designate a new individual to serve as the Financial Officer (FO), Project Director (PD), or grant writer (after the new individual has registered in eGrants)</td>
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<tr>
<td>Designate a new or interim AP if the position becomes vacant (after the new AO has registered in eGrants)</td>
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</tbody>
</table>

**Authorized Official (AO)**
- Appointed/authorized by the governing body of the organization.
- Authorized to apply for, accept, reject, alter, or terminate the grant.
- Authorized individuals are generally the county judge, mayor, city manager, chairman or a non-profit board, head of a state agency etc.
- Responsible for certifying changes made to application or grants.

**Project Director (PD)**
- Responsible for the day-to-day operations of the project.
- Must be an employee of the grantee agency.
- Responsible for required programmatic reporting.

**Financial Officer (FO)**
- Required to be the chief financial officer (or designee) for the grantee agency
- Responsible for maintaining financial records to account for all grant funds.
- Responsible for requesting funds and the completion of required financial reporting at least quarterly (unless otherwise instructed by CJD) in eGrants.
The LRGVDC is a voluntary association of local governments formed under Texas Law in 1967 as one of Texas’ 24 regional Council of Governments (COG’s) serving Cameron, Hidalgo and Willacy County.

The LRGVDC promotes and encourages cooperation among local units of government in order to improve the region’s health, safety, and general welfare and to plan for future development.

LRGVDC’s general membership includes:
- County and Municipal Governments
- Public Educational Institutions & School Districts
- Special Purpose Governmental Units
- Stakeholder Organizations dedicated to the regional, unified development of the region
CRIMINAL JUSTICE GRANT WORKSHOPS

At least one representative from your jurisdiction or agency must attend a COG grant workshop for the division in which you plan to submit an application.

January 14, 2020
11 AM - Criminal Justice Grants Division
*Pre-registration not required; sign-in on day of workshop.

January 16, 2020
11 AM - Criminal Justice Grants Division
*Pre-registration not required; sign-in on day of workshop.

LOCATION:
LRGVDC-Kenneth Jones Executive Board Rm
301 W. Railroad St., Bldg. B
Weslaco, TX 78596
956.682.3481

All jurisdictions/agencies that plan to submit a project application for the following FY2020-21 grants, must attend one (1) COG grant workshop. Failure to attend a workshop will result in an ineligible application, no exceptions.
Regional Criminal Justice Program Documents

http://www.lrgvdc.org/criminaljustice.html

FY 2020-2021 CRIMINAL JUSTICE COMMITTEE & PLAN YEAR DOCUMENTS

- CJAC Policy Manual
- CJAC Membership
- CJAC Bylaws
- LRGVDC CJ FY 2020-21 Score Sheet

REGIONAL CRIMINAL JUSTICE STRATEGIC PLAN

- LRGVDC Regional Criminal Justice Strategic Plan
OTHER RESOURCES

http://www.lrgvdc.org/criminaljustice.html

FINANCIAL FORMS TO UPLOAD ON EGRANTS

- Texas Application for Payee Identification Number Form
- Texas Direct Deposit Authorization Form
- IRS W-9 Form
Welcome to eGrants Online!

With responsibilities ranging from the research and creation of policy initiatives to the state's job creation efforts, the Office of the Governor plays a key role in shaping the future of the Lone Star State. OOG administers grants from a variety of state and federal funding sources [26kB PDF].

The Criminal Justice Division's (CJD) mission is to create and support programs that protect people from crime, reduce the number of crimes committed, and to promote accountability, efficiency, and effectiveness within the criminal justice system. CJD focuses on the enhancement of Texas' capacity to prevent crime, provide service and treatment options, enforce laws, train staff and volunteers, and the restoration of crime victims to full physical, emotional and mental health.

The Homeland Security Grants Division (HSGD) promotes strategies to prevent terrorism and other catastrophic events and to prepare communities for the threats and hazards that pose the greatest risk to the security and resilience of Texas and the Nation. The grant funding assists Texas jurisdictions in building, sustaining, and delivering core capabilities to further the National Preparedness Goal which is, "A secure and resilient Nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.

The Texas Music Office (TMO) is a state-funded business promotion office and information clearinghouse for the Texas music industry. The TMO assists more than 15,000 individual clients each year, thereby meeting its legislative mandate: "Sec. 485.004. Promotion; Duties. (e) The office shall promote the development of the music industry in the state by informing members of that industry and the public about the resources available in the state for music production." The TMO is the sister office to the Texas Film Commission, both of which are within the Office of the Governor's Economic Development and Tourism Division.

Read More

OOG is committed to making this website accessible to all users. We are currently working to improve accessibility for users with disabilities pursuant to the Texas Government Code Title 10, Subtitle B, Chapter 2054, Subchapter M. If you need assistance in accessing this website, please contact the eGrants Help Desk via email at: eGrants@gov.texas.gov, or via telephone at: (512) 463-1919 or dial 7-1-1 for relay services.

Please note the eGrants Disclaimer

OOG grants programs are not authorized to provide any financial assistance for projects or activities designed to encourage or enable the consumption or use of alcohol or other controlled substances. This includes the following:

1. The prohibition of alcohol and/or other controlled substance use on the premises of a grantee's project.
2. The development and implementation of a zero tolerance policy for alcohol and/or other controlled substance use.
3. The development and implementation of a training and education program for grantee employees and/or participants on the prevention of alcohol and/or other controlled substance use.

OOG grants programs are also not authorized to provide financial assistance for projects or activities that promote the sale, distribution, or use of controlled substances, including, but not limited to:

1. The promotion of the sale, distribution, or use of controlled substances.
2. The promotion of the illegal manufacture or transportation of controlled substances.
3. The promotion of the illegal possession or use of controlled substances.

Failure to comply with these guidelines may result in the revocation of grant funding. If you have any questions or concerns regarding these guidelines, please contact the OOG Customer Service Center at (512) 463-1919 or dial 7-1-1 for relay services.
The Office of the Governor (OOG) may solicit applications for grants in the form of a Request for Applications (RFA) through the Secretary of State’s Texas Register. RFA notices serve to inform potential applicants of available funding opportunities. In addition to an RFA, OOG may solicit applications for grants in the form of a Request for Proposals (RFP). The chart below lists each funding opportunity along with the method used to solicit applications and the deadline for submitting applications through eGrants to OOG.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

<table>
<thead>
<tr>
<th>FUNDING OPPORTUNITY</th>
<th>DETAILS</th>
<th>DATE AVAILABLE</th>
<th>DUE DATE 5 PM CST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Border Prosecution Unit (BPU)</td>
<td>Announcement</td>
<td>1/18/2019</td>
<td>3/28/2019</td>
</tr>
<tr>
<td>Border Zone Fire Departments (BZFD)</td>
<td>Announcement</td>
<td>10/1/2019</td>
<td>12/2/2019</td>
</tr>
<tr>
<td>Campus Victim Assistance Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>County Essential Services Program (* Pre-approval Req’d)</td>
<td>Announcement</td>
<td>6/25/2019</td>
<td>8/31/2020</td>
</tr>
<tr>
<td>County Innovations to Prevent Commercial Sexual Exploitation</td>
<td>Announcement</td>
<td>11/15/2019</td>
<td>1/14/2020</td>
</tr>
<tr>
<td>County Jail Medication-Assisted Treatment (MAT) Grant Program</td>
<td>Announcement-amended</td>
<td>10/1/2019</td>
<td>12/31/2019</td>
</tr>
<tr>
<td>Covarrubias Forensic Sciences Improvement Program</td>
<td>Announcement</td>
<td>6/1/2019</td>
<td>7/31/2019</td>
</tr>
<tr>
<td>Criminal Justice Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>First Responder Mental Health Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>General Victim Assistance Direct Services Program (VOCA)</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
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<tr>
<td>Internet Crimes Against Children Grant Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Juvenile Justice &amp; Truancy Prevention Grant Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Local Border Security Program (LBSP)</td>
<td>Announcement</td>
<td>1/10/2020</td>
<td>3/12/2020</td>
</tr>
<tr>
<td>Long-Term Housing Victim Assistance Program</td>
<td>Announcement</td>
<td>12/21/2018</td>
<td>2/28/2019</td>
</tr>
<tr>
<td>Music Education and Community Grant (MECG) Program</td>
<td>Announcement</td>
<td>9/25/2019</td>
<td>12/31/2019</td>
</tr>
</tbody>
</table>
Sub-Recipient Application Process

- Grant writer creates and submits application
- Authorized Official certifies application
- Applications are sent to COG for CJAC prioritization
- Prioritization recommendations by the CJAC are reviewed by the LRGVDC Board of Directors
Sub-Recipient App Process (Cont)

- COG Priority Lists are submitted to CJD for final approval
- CJD Grant Manager – Application Review
- CJD Program Manager – Programmatic Review/Approval
- OOG Financial Services – Vendor Review
- OOG General Counsel – Legal Review/Approval
- CJD Executive Management - Strategic Review/Approval
- OOG Chief of Staff – Executive Approval
Grant Award and Acceptance

Failure to accept your award within 45 days could result in forfeiture of grant funding.
Don’t Forget!
Notify CJD within 20 days of a change; this includes the following:

Changes to an existing grant official

Changes to email addresses

eGrants Help Desk via email at: eGrants@gov.texas.gov
or via telephone at: (512) 463-1919
Application Resources

CJD has published several resources to assist applicants in understanding and applying for funding, all of which can be found at https://gov.texas.gov/organization/cjd/resources

- **Guide to Grants**: information on applying for and managing grants
- **eGrants Support Page**: forms, resources, and helpful support documents
- **Texas Administrative Code**: the regulations specific to CJD grants
- **Uniform Grant Management Standards**: the regulations for grant management in Texas
CJD is encouraging projects that emphasize school safety through prevention and behavioral programs, as well as collaboration with local law enforcement. *Projects will need to be in line with the Purpose Areas.

Governor Abbott’s School Safety Action Plan documents the efforts across the state to prioritize the safety of all Texas schools.

Increasing safety in schools through programs, trainings, and installation of security equipment have already begun in schools across Texas.

Although CJAC rankings are #1 input for local projects, CJD has the discretion to steer funding towards school safety projects.
Juvenile Justice & Truancy Prevention Grant Program
Juvenile Justice & Truancy Prevention Program

**Purpose**

- The purpose of this announcement is to solicit applications for projects that prevent violence in and around school; and to improve the juvenile justice system by providing mental health services, truancy prevention and intervention through community-based and school programs.

*Following the tragic school shooting in Santa Fe, there has been a robust statewide effort to prioritize the safety of all Texas students. CJD is highlighting the need to prevent security threats in advance through prevention and intervention with at-risk youth. Projects geared towards school safety will be given priority under this announcement.*

**Project Period**

Projects must begin on or after 09/01/2020 and must end on or before 08/31/2021.

Funding Levels

- Minimum: $10,000
- Maximum: None
- Match Requirement: None
Juvenile Justice & Truancy Prevention Program

Eligible Areas:

**Mental Health Services.** Programs providing mental health services for youth in custody in need of such services including, but are not limited to assessment, development of individualized treatment plans, and discharge plans.

**School Programs.** Education programs or supportive services in traditional public schools and detention/corrections education settings to encourage youth to remain in school; or alternative learning programs to support transition to work and self-sufficiency, and to enhance coordination between correctional programs and youth’s local education programs to ensure the instruction they receive outside school is aligned with that provided in their schools, and that any identified learning problems are communicated.

**Community-Based Programs and Services.** These programs and services are those that work pre- and post-confinement with: a) parents and other family members to strengthen families to help keep youth in their homes; b) youth during confinement and their families to ensure safe return of youth home and to strengthen the families; and c) parents with limited English-speaking ability.

**Truancy Prevention.** Education programs and/or related services designed to prevent truancy including prevention services for children considered at-risk of entering the juvenile justice system and intervention services for juveniles engaged in misconduct.

**Juvenile Case Managers.** Individuals designated to provide services in court cases involving juvenile offenders including assisting the court in administering the court's juvenile docket and supervising the court's orders in juvenile cases. May also provide prevention services to a child considered at-risk of entering the juvenile justice system and intervention services to juveniles engaged in misconduct before cases are filed.
Criminal Justice Program (JAG)
Criminal Justice Program (JAG)

- **Purpose**
  The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

- **Project Period**
  Projects must begin on or after **10/01/2020** and may not exceed a 12-month period.

- **Funding Levels**
  - Minimum: $10,000
  - Maximum: None
  - Match Requirement: None
Criminal Justice Program (JAG)

Eligible Activities and Costs:

Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice purposes, including for any one or more of the following:

1. Law enforcement;
2. Prosecution;
3. Crime Prevention;
4. Corrections and community corrections;
5. Reentry;
6. Behavioral Health; and
7. Assessment and Evaluation;

Note: “Criminal Justice Purposes” is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.
Criminal Justice Program (JAG)

- Construction, renovation, or remodeling;
- Medical services;
- Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
- **Non-law enforcement vehicles or equipment for government agencies that are for general agency use**;
- Equipment, supplies, and other direct costs associated with processing DNA evidence;
- Costs associated with implementing the National Incident-Based Reporting System (NIBRS) (agencies seeking funds for NIBRS projects should apply for funding under the NIBRS funding announcement);
- Automated license plate readers, cell-site simulators, drones, or other surveillance equipment that may infringe upon the civil liberties of Texans;
- Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under Homeland Security and Grants Division funding announcements)
- Law enforcement equipment that is standard department issue;
- Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
- Items listed on the Byrne JAG Prohibited Expenditure Category A and B List;
- Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
- Any other prohibition imposed by federal, state or local law or regulation.
General Victim Assistance Grant Program (VOCA)
Purpose
The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:
1) responding to the emotional and physical needs of crime victims;
2) assisting victims in stabilizing their lives after a victimization;
3) assisting victims to understand and participate in the criminal justice system;
4) providing victims with safety and security.
General Victim Assistance Grant Program (VOCA)

**Project Period**
Projects selected for funding must begin on or after 10/01/2020 and expire on or before 9/30/2021.

Due to the availability of funding, CJD can no longer support 24 month project periods. Projects may not exceed a 12 month project period.

**Funding Levels**
- Minimum: $10,000
- Maximum: No Maximum
- Match Requirement: 20% of the total project

**Note:** Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. CJD will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.
VOCA Match Calculation Example

- Match under VOCA is 20% of total project cost

Example:
- Total project cost of $100,000 per year
- $20,000 will have to be covered by the agency as match
- $80,000 would come from VOCA
- Match can come from cash or in-kind donations or services but still must be grant eligible
General Victim Assistance Grant Program (VOCA)

**Eligible Activities and Costs**

Crisis Services  
Personal advocacy and emotional support  
Forensic Interviews  
Legal Advocacy  
Legal Assistance  
Multi-Disciplinary Teams and Case Coordination  
Peer Support Groups  
Professional Therapy and Counseling  
Program Evaluation and Assessment  
Protective Order Assistance  
Shelter Programs  
Victim-Offender Meetings  

Vehicle Purchases  
*Only non-profits are eligible. Vehicle must be used for transporting victims to receive various services. Applicants must explain how vehicle will be used; and justify how the delivery of victim services will be strengthened.*
Program-Specific Requirements

All projects under this funding announcement must meet these requirements:

**Cultural competency:** Applicants must be culturally competent when providing services to victims. Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

**Victim services assessment survey:** All recipients of funding under this announcement may be required to participate in a victim services assessment during their grant period, as directed by CJD.

**Special requirements for vehicle purchases:** Only non-profits will be eligible to purchase vehicles under this funding announcement. The vehicles must be for the purpose of transporting victims to receive various services. Applicants must explain where prompted on the Narrative tab of their eGrants application how the vehicles will be utilized and how that strengthens their delivery of victim services.
Violence Against Women Justice and Training Program (VAWA)
Purpose
The purpose of this announcement is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system’s response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

Project Period
Projects must start on or after 09/01/2020 and end on or before 10/31/2021.

Funding Levels
Minimum: $5,000
Maximum: No Maximum

Match Requirement: 30% of the total project
*Non-profit organizations are exempt from the match requirement.*
VAWA – Match Example

- Match – 30% of total project amount

Example: A sheriff’s department would like to apply for a grant to hire a new officer to focus on violence against women. The officer will be hired at $50,000 per year.

\[
50,000 \times 30\% = 15,000; \quad 50,000 - 15,000 = 35,000
\]

- $35,000 of that $50,000 can be grant funded
- $15,000 will have to be covered by the sheriff’s department as a match
Violence Against Women Justice and Training Program (VAWA)

Eligible Activities and Costs
The following list of eligible activities and costs apply generally to all projects under this announcement:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;

2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;

3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, as well as the appropriate treatment of victims;

4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
Violence Against Women Justice and Training Program (VAWA)

5. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
6. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault;
7. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault, domestic violence, dating violence, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals;
8. Developing and promoting state or local policies that enhance best practices for responding to sexual assault, domestic violence, dating violence, and stalking;
9. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault;
Program-Specific Requirements

Legal Assistance for Victims (LAV) Certification:

All VAWA applicants must certify that they meet the following federal statutory requirements in regards to the provision of legal advocacy:

(1) Any person providing legal assistance through a program funded under this VAWA Program

   (a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or

   (b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A) and has completed or will complete training in connection with domestic violence, dating violence, sexual assault or stalking and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.

(2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.

(3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.

(4) The grantee’s organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.
Prohibitions

Grant funds may not be used to support the unallowable costs listed in the Guide to Grants or any of the following unallowable costs:
1. Construction, renovation, or remodeling;
2. Medical services other than forensic medical examinations and prophylaxis;
3. Law enforcement equipment that is standard department issue;
4. Processing DNA evidence;
5. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
6. Services to incarcerated individuals, including re-entry rehabilitative services related to the crime for which they are incarcerated;
7. Medical training;
8. Cash payments to victims, gift cards, or fuel vouchers;
9. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
10. Leasing or purchasing vehicles;
11. Overtime;
12. Legal defense services for perpetrators of violence against women;
Prohibitions (continued)

13. Criminal defense work, including for women who assault, kill, or otherwise injure their abusers;
14. Liability insurance on buildings;
15. Nonessential maintenance on buildings, including minor renovations, lawn care, landscaping, painting, plumbing and HVAC repair;
16. Reimbursement to crime victims for expenses incurred as a result of a crime, such as insurance deductibles, replacement of stolen property, funeral expenses, lost wages, and medical bills;
17. Services for programs that primarily focus on children and/or men;
18. Activities exclusively related to violence prevention, such as media campaigns to educate the general public about violence against women, public awareness, and community education campaigns are also prohibited;
19. Prosecution of child sexual abuse when the victim is now an adult;
20. Relocation expenses for victims of domestic violence, sexual assault, or stalking such as moving household goods to a new location in another state or acquiring furniture or housing in a new location;
21. Development or presentation of a domestic violence, sexual assault, dating violence, or stalking curriculum for primary or secondary schools (educating students from an existing curriculum would also be prohibited);
22. Activities that may compromise victim safety; and
23. Any other prohibition imposed by federal, state or local law or regulation.
OTHER REQUIREMENTS
NIBRS Requirements

The Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to these upcoming state and federal deadlines, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS.

A grant for transitioning to NIBRS is currently available from the Criminal Justice Division (CJD).
Eligibility Requirements

1. In order for an applicant to be eligible, the county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2013 through 2017. This requirement must be met by August 1, 2019.

2. Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

3. The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS) no later than September 1, 2019. Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to these upcoming state and federal deadlines, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Criminal Justice Division (CJD).

4. Local units of government, including cities, counties, and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to:
   (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

5. Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to https://fedgov.dnb.com/webform).

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database located at https://www.sam.gov/. Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.
Program Specific Requirements

Local Government and Public Institution of Higher Education Certification of Compliance with 8 U.S.C. 1373. Applicants must upload a Certification of Compliance with 8 U.S.C. § 1373 signed by the Chief Legal Officer. Certification must be uploaded onto the Upload.Files Tab prior to the submission and certification of eGrants application. Links to applicable certification provided below:

[Unit of Local Government Certification of Compliance with 8 U.S.C. 1373](#)

[Public Institution of Higher Education Certification of Compliance with 8 U.S.C. 1373](#)
Financial Status Reports (FSR)

Quarterly or Monthly Submissions

Must Report Cumulative Expenses

Reimbursement Basis
eGrants Financial Management

+ All Financial Status Reports must be submitted through eGrants.

+ For a step by step guide to creating and submitting FSRs see the eGrants Financial Management Guide.
Vendor (Financial) Hold

All payments to an agency for all grant funded projects will be held.

Reasons for vendor hold include:

- Delinquent programmatic progress reports
- Delinquent financial status reports
- Delinquent single audit reports
- Unresolved monitoring findings
- Non-Compliance with State or Federal rules and regulations
Grant Adjustments

Must be submitted via eGrants

Must be certified by the Authorized Official

10% of Cumulative Expenditures can be moved without CJD’s Prior Approval (except within Equipment and Indirect Costs)
Types of Programmatic Adjustments

- Changes to the Project Narrative
- New or different Project Activities
- Changes to the Performance Measures
- New or different Population or Geographic Area
- Changes to the Agency Name or Project Title
- New or different Vendor/Payment Information
Types of Budget Adjustments

- Increase CJD Funds (Supplemental)
- Decrease CJD Funds (De-obligation)
- Add or Change Line Items (no change in total award)
- Reconciliation Adjustment
- Monitoring Findings
- Generated Program Income (GPI)
Grant Period Extensions

- Handled on a Case-by-Case Basis
- Must be Received Prior to the End of the Grant Period
- Detailed Explanation Required including the Benefit to the Project’s Purpose
Liquidation Date

- **90 Days**: Final date to report expenditures
- **90 Days**: Default liquidation date is - 90 calendar days after the grant ends
- **90 Days**: Expenditures not reported to CJD by the liquidation date will result in a loss of funds for the project
Non-COG Reviewed RFAs on eGrants
<table>
<thead>
<tr>
<th>FUNDING OPPORTUNITY</th>
<th>DETAILS</th>
<th>DATE AVAILABLE</th>
<th>DUE DATE 5 PM CST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Border Prosecution Unit (BPU)</td>
<td>Announcement</td>
<td>1/18/2019</td>
<td>3/28/2019</td>
</tr>
<tr>
<td>Border Zone Fire Departments (BZFD)</td>
<td>Announcement</td>
<td>10/1/2019</td>
<td>12/2/2019</td>
</tr>
<tr>
<td>Campus Victim Assistance Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>County Essential Services Program (* Pre-approval Req’d)</td>
<td>Announcement</td>
<td>6/25/2019</td>
<td>8/31/2020</td>
</tr>
<tr>
<td>County Innovations to Prevent Commercial Sexual Exploitation</td>
<td>Announcement</td>
<td>11/15/2019</td>
<td>1/14/2020</td>
</tr>
<tr>
<td>County Jail Medication-Assisted Treatment (MAT) Grant Program</td>
<td>Announcement-amended</td>
<td>10/1/2019</td>
<td>12/31/2019</td>
</tr>
<tr>
<td>Coveredell Forensic Sciences Improvement Program</td>
<td>Announcement</td>
<td>6/1/2019</td>
<td>7/31/2019</td>
</tr>
<tr>
<td>Criminal Justice Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>First Responder Mental Health Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>General Victim Assistance Direct Services Program (VOCA)</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Internet Crimes Against Children Grant Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Juvenile Justice &amp; Truancy Prevention Grant Program</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Local Border Security Program (LBSP)</td>
<td>Announcement</td>
<td>1/10/2020</td>
<td>3/12/2020</td>
</tr>
<tr>
<td>Long-Term Housing Victim Assistance Program</td>
<td>Announcement</td>
<td>12/21/2018</td>
<td>2/28/2019</td>
</tr>
<tr>
<td>Music Education and Community Grant (MECG) Program</td>
<td>Announcement</td>
<td>9/25/2019</td>
<td>12/31/2019</td>
</tr>
<tr>
<td>National Incident-Based Reporting System (NIBRS)</td>
<td>Announcement</td>
<td>1/10/2020</td>
<td>3/12/2020</td>
</tr>
<tr>
<td>NCS-X Implementation Assistance Program</td>
<td>Announcement</td>
<td>11/1/2018</td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Project Safe Neighborhoods</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
<tr>
<td>Regional Law Enforcement Training Academy Grant Program</td>
<td>Announcement</td>
<td>3/1/2019</td>
<td>4/30/2019</td>
</tr>
<tr>
<td>Residential and Community-Based Services for Victims of Commercial Sexual Exploitation of Children</td>
<td>Announcement</td>
<td>12/13/2019</td>
<td>2/27/2020</td>
</tr>
</tbody>
</table>
FY2020-21 Criminal Justice Grant Application Timeline

CJD eGrant Applications Due (Certified by Authorized Official)
February 27, 2020 5 PM Central Standard Time

FY2020-21 CJD Apps Sent to LRGVDC COG Staff
March 2020

FY2020-21 CJAC Grant Prioritization Meetings
April 2020

FY2020-21 List of Grant Prioritizations Reviewed by COG Board

FY2020-21 List of Grant Prioritizations Sent to State
Juanita (Jayni) Saenz
Program Supervisor, Homeland Security & Criminal Justice Programs
956.682.3481 ext. 157
956.832.3680 Cell
jsaenz@lrgvdc.org

Manuel Cruz
Public Safety Director
956.682.3481 ext. 105
mcruz@lrgvdc.org