MINUTES

MEETING OF THE
LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL AND THE
LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL CORPORATION
BOARDS OF DIRECTORS

WEDNESDAY, JULY 25, 2012 - 12:00 P.M.
LRGVDC TRANSPORTATION CENTER
510 PLEASANTVIEW DR. - WESLACO, TEXAS
PRESIDING: MAYOR STEVE BREWER, PRESIDENT

President Steve Brewer called the meeting to order at 12:13 p.m. and asked Ms. Debby Morales to call roll. Upon conclusion of roll call it was ascertained that a quorum was present. President Brewer then moved to item 2. – Consider Approval RE: June 25, 2012 Meeting Minutes. Mr. Arturo Ramirez made a motion to approve the minutes as presented. Mayor David Simmons seconded the motion, and upon a vote the motion carried unanimously.

Upon conclusion of action on the minutes President Brewer moved to item 3.A. - Public Comments. The following individuals addressed the Board:

- Ms. Amanda Hernandez and Mayor Pro-tem Armando Garza provided information about the Sustainable Communities Working Together event scheduled for September 14, 2012.
- Ms. Lydia Jeffrey informed the Board of air conditioning issues on the bus servicing route 10. Mr. Robert Jeffrey also informed the Board of air conditioning issues on route 10 and issues with scheduling rides.

Upon conclusion of Public Comments President Brewer moved to item 3.B. – Consider Annual Adoption of Investment Policy. Mayor Chris Boswell made a motion to adopt the Investment Policy as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.

The President next moved to item 3.C. – Consider Quarterly Investment Report. Mr. Jones summarized the report noting that there has been little change since the previous quarter. Commissioner Pilar Garza made a motion for approval of the Quarterly Investment Report as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.

With the Board’s permission, President Brewer took item 7.B.1. – Consider Approval of GLO Contract for Round 2.2 CDBG Disaster Recovery Funding (Tabled 3/29/2012) out of order. Mayor Pro-tem Eddy Gonzalez made a motion to remove this item from the table and to remove it from the agenda. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.

President Brewer then moved to item 7.B.2. – Consider Approval of Recommendations from Regional Housing Advisory Committee, item a. – GLO Contract #12-499-0006698 for Round 2 CDBG Disaster Recovery Program Non-Rental Housing Projects out of order and recognized Ms. Marcie Oviedo. Ms. Oviedo informed the Board that the Committee met July 17 and reviewed the
contract. The Committee approved the contract contingent upon the following recommendations: 1) Legal Counsel’s review of the contract for any irregularities or concerns, and 2) URS Contract with GLO is also executed simultaneously with the LRGVDC Contract. Ms. Oviedo noted that Attorney Juan J. Hinojosa has reviewed the contract and did not identify any potential irregularities or concerns. Mr. Jones noted that the URS and LRGVDC contracts needed to be executed simultaneously so that both contract “clocks” would start at the same time; because once the contracts are executed staff has only 60 days to complete the Housing Guidelines. Commissioner Jerry Tafolla made a motion for approval of GLO Contract #12-499-000-6699 with the provision for simultaneous execution. Mayor Pro-temp Eddy Gonzalez seconded the motion, and upon a vote the motion carried unanimously.

Upon conclusion of action President Brewer moved to item 7.B.2.b. – GLO Contract #12-500-000-6699 for Round 2 CDBG Disaster Recovery Program Rental Housing Project. Ms. Oviedo informed the Board that the Advisory Committee approved the contract contingent upon the following recommendations: 1) Legal Council’s review of the contract for any irregularities or concerns, 2) URS Contract with GLO is also executed simultaneously as LRGVDC Contract, 3) Revise LRGVDC Administration Amount to reflect scope of work on the contract, and 4) Ensure that Rental Units maintain affordability for low income residents. Ms. Oviedo noted that attorney Juan J. Hinojosa reviewed this contract at the same time he reviewed the non-rental contract and did not identify any potential irregularities or concerns; the URS and LRGVDC Contracts need to be executed simultaneously so they begin at the same time, as noted for the non-rental contract. The administrative amount has been calculated to reflect the same percentage as in the non-rental housing contract and will be submitted to GLO for approval with an amendment on the dollar amount. The housing guidelines have been established to ensure that rental units maintain affordability for low income residents. Mayor Pro-temp Eddy Gonzalez made a motion for approval of GLO Contract #12-500-000-6699 with the recommended adjustments. Council Member Norie Gonzalez Garza seconded the motion, and upon a vote the motion carried unanimously.

Upon conclusion of action President Brewer moved to item 7.C. – Program Status Report on Brownsville Round 1 Disaster Recovery Program which included a timeline of project events beginning in October 2011 with first contact from GLO and highlighted events up to mid July 2012. Ms. Oviedo also gave a presentation that included photographs of demolition and reconstruction on some of the houses included in the contract.

The President next moved to item 4. - Report from Area Agency on Aging and recognized Mr. Joe Gonzalez. Regarding item 4.A.1. – Consider Approval RE: Background Check Policy for Area Agency on Aging Services Mr. Gonzalez stated that the Advisory Council recommended approval of the Area Agency on Aging Criminal Background Check Policy for Direct Service staff that has person to person contact with clients. This includes staff from the Case Management Program, Caregiver Support Coordination, Ombudsman and Benefits Counselors. This policy is being submitted for consideration because some of the hospitals under the Care Transition Program require it for CTI Coaches. Commissioner Joe D. Gonzalez made a motion for approval of the Area agency on Aging Criminal Background Check Policy as presented. Mr. John Mendoza seconded the motion, and upon a vote the motion carried unanimously.

President Brewer next moved to Item 4.A.2. – Consider Approval RE: Membership to the Care Transition’s Governance Committee. Mr. Gonzalez stated that the Advisory Council recommended the following individuals to sit on the Community-based Care Transitions Program’s Governance Committee: Board Representatives Mr. Shane Cameron (Willacy County) and Alamo City Commissioner Pilar Garza (Hidalgo County); Hospital Representatives, Robin Jones (Valley Baptist
Hospital), Kathleen Mowery (Mission Regional Medical Center), and Dora Vela (Doctors Hospital at Renaissance). Mr. Gonzalez stated that should the Board approve, this would be the oversight committee for the project funded by the Centers for Medicare & Medicaid Services for the reduction of the 30-day re-admission rate. Council Member Norie Gonzalez Garza made a motion for approval of the Membership to the Care Transition's Governance Committee as recommended by the Advisory Council. Commissioner Hector “Tito” Palacios seconded the motion, and upon a vote the motion carried unanimously. Upon conclusion of action President Brewer moved to item 4.B.1. – Program Status Report and Mr. Gonzalez summarized the recent activity of the Area Agency on Aging staff.

President Brewer moved to item 5. – Report from Economic Development Department and recognized Ms. Terrie Salinas. Regarding item 5.A.1. – Consider Recommendation to Approve Submission of Federal Home Loan Bank of Dallas Application Using the LRGVDC’s 501(c)(3). Mr. Jones was recognized and informed the Board that the LRGVDC has the LRGVDC Corporation which is a 501(c)(3) tax exempt organization, that the Executive Committee are the Members of this Board and that a quorum of the Executive Committee was present to take action on this item. Ms. Salinas stated that at their July 12 meeting staff provided the Regional Small Cities Coalition Committee (RSGCC) with an overview of the guidelines necessary to apply for a Partnership Grant Program under the Federal Home Loan Bank of Dallas. The Partnership Grant award is based on the cash contribution of a member institution which will be match-funded at a 3:1 ratio. The maximum bank grant is $15,000 which would be a good start-up grant for the RSCC. The RSCCC is interested in using this small grant for two areas: Organization Capacity Building and Assistance in Applying for Grants and Other Funding Sources. Due to the short time frame the RSCCC has contacted Compass Bank to request they partner with the RSCCC. Mr. Sunny Philip, RSCCC Vice-Chair has taken the lead in contacting the bank for their financial support. The applications are due by August 6 and staff is finalizing the paper work pending LRGVDC Corporation approval. Mayor Pro-tem Eddy Gonzalez made a motion for approval of the submission of Federal Home Loan Bank of Dallas Application using the LRGVDC’s 501(c)(3) as presented. Commissioner Jerry Tafolla seconded the motion and upon a vote the motion carried unanimously.

President Brewer next moved to item 5.B. – Regional Economic Adjustment Plan, 5.B.1. – Consider Approval RE: Supplemental Agreement No. 5 from S&B Infrastructure for “No Cost” Time Extension and recognized Ms. Sharlotte Teague. Ms. Teague informed the Board that it has become necessary to amend the agreement based on recommendations from the Steering Committee and the Technical Committee to revise the delivery date and extend the Agreement termination date to September 30, 2012 to adequately incorporate all elements of the project, to include the recommendations of the future facilitation, administration, operation, and maintenance plan of the project as well as adequate review times by the entities, committees and the public. Commissioner Hector “Tito” Palacios made a motion to approve Supplemental Agreement No. 5 from S&B Infrastructure for “No Cost” Time Extension as presented. Commissioner Joe D. Gonzalez seconded the motion and upon a vote the motion carried unanimously.

The President next moved to item 5.B.2. – Consider Joint Committee’s Revised Recommendation Regarding a Regional Entity to Implement, Facilitate, Operate, and Maintain the Regional Economic Adjustment Plan (tabled 6/28/2012). Mayor Henry Hinojosa made a motion to remove this item from the table. Commissioner Joe D. Gonzalez seconded and upon a vote the motion carried unanimously. Mr. Jones was recognized and stated that while considering previous Board discussions regarding this item, he took into account the concerns noted at past Board meetings regarding a recommendation of a specific “Regional Entity” to assume the responsibility for Drainage Plan implementation and concluded that incorporation of the following recommendation in the Drainage Plan would best address the concerns of the Board while moving the plan forward at this
point in the review and approval process: "Local governmental jurisdictions are encouraged to continue coordination efforts to effectively address drainage issues/opportunities throughout the Rio Grande Valley. Additionally, due to the uniqueness of this region, a solution to regional governance should be pursued that takes into account and respects existing jurisdictional boundaries and responsibilities". **Mayor Chris Boswell made a motion for approval of this recommended wording and to include it in a resolution format. Council Member Norie Gonzalez Garza seconded the motion and upon a vote the motion carried unanimously.**

Upon conclusion of discussion and action President Brewer moved to item 5.C. – Status Report on Application Submitted to EDA RE: Center for International Economic Development. Mr. Jones was recognized and brought the Board’s attention to a letter from the United Stated Department of Commerce, Economic Development Administration that states the LRGVDC application for the Center for International Economic Development had been selected through EDA’s competitive process for further consideration and the application will be considered for $1,590,001 subject to availability of EDA funds. The letter goes on to state that final approval of the award is conditional upon EDA’s favorable assessment of additional information requested, final determination of project feasibility, funding priorities, fulfillment of important preconditions to comply with EDA’s regulations, and the availability of funds for obligation.

President Brewer then moved to item 6. - Report from Transportation Department and recognized Mr. Tom Logan. Regarding 6.A.1. – Program Status Reports Mr. Logan noted that Valley Metro has reached another milestone by surpassing the 100% mark in June.

President Brewer next moved to item 7. - Report from Regional Planning & Services and recognized Ms. Oviedo. Regarding item 7.A.1.a. 1&2 Program Status Reports for the Rio Grande Regional Water Planning Group Activity and the Rio Grande Regional Water Authority (RGRWA) Activity Ms. Oviedo noted that those reports were in the Board folders for review along with item 7.A.2.a. – Solid waste Management Program Status Report.

The President next moved to item 8. – Homeland Security and recognized Mr. Manuel Cruz. Regarding item 8.A.1. – Consider Approval of Resolution RE: Adoption of the National Incident Management System (NIMS), Mr. Cruz informed the Board that Homeland Security Presidential Directive-5 required Federal Departments and agencies to make adoption of NIMS by State, tribal, local governments and nongovernmental organizations a condition for federal preparedness assistance through grants, contracts and other activities. Prior to the allocation of any FY 2012 federal preparedness awards, the Texas Homeland Security State Administrative Agency must ensure compliance and/or alignment with the FY 2011 NIMS requirements. **Commissioner Joe D. Gonzalez made a motion to adopt the Resolution RE: National Incident Management System as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.** Upon conclusion of action Mr. Cruz stated that the status reports for Homeland Security, Criminal Justice Program and Metropolitan Medical Response System were in the Board folders for review.

President Brewer next moved to item 9. - 9-1-1 Department and recognized Mr. Stephen Tice, Assistant Director, who went over some of the high points of the status report.

The President next moved to item 10. - Regional Police Academy and recognized Mr. Paul Williams who brought to the Board’s attention to some unique training opportunities that have become available through the LRGVDC Regional Police Academy.

President Brewer next moved back in the agenda to item 3.D. – Board Orientation RE: LRGVDC
Organization and Programs. Mr. Jones was recognized and gave a presentation that included the history, purpose, structure, budget and services provided by the LRGVDC.

President Brewer next moved to item 11. - Old or New Business; there being no further business to come before the Board, President Brewer called for a motion to adjourn. Mayor Henry Hinojosa so moved, Commissioner Dan Sanchez seconded and the meeting was adjourned at 1:32 p.m.

\[Signature\]
MAYOR STEVE BREWER, PRESIDENT

ATTEST:

\[Signature\]
HON. NORMA G. GARCIA, 1ST VICE-PRESIDENT

\[Signature\]
Deborah Morales, Recording Secretary