MINUTES
MEETING OF THE
LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL
BOARD OF DIRECTORS

WEDNESDAY, JUNE 26, 2019 – 12:00 PM
LRGVDC MAIN CAMPUS - 301 W. RAILROAD ST., WESLACO, TEXAS
BUILDING B, KEN JONES EXECUTIVE BOARD ROOM

PRESIDING: MAYOR JIM DARLING, 1ST VICE PRESIDENT

President David Suarez was absent due to recovery efforts from the June 24 flood event, and 1st Vice President Jim Darling called the meeting to order at 12:07 p.m. Roll call was taken and a quorum was declared.

The Vice President then moved to item 2: Consider Approval of Meeting Minutes (May 29, 2019 Board Meeting). The Hon. Norma G. Garcia made a motion to approve the minutes as presented. Ms. Celeste Sanchez seconded, and upon a vote the motion carried unanimously.

Vice President Darling then moved to item 3: Public Comment and/or Report from Legislative Delegation, there being none he moved to item 4: Administration and recognized Executive Director Ron Garza to address the following:

A. Executive Director Report

LRGVDC Updates & Activities

1. Introduction of New Staff Members
   Mr. Garza announced that the following individuals have recently joined the LRGVDC staff:
   Mr. Juan Macias, Jr., Valley Metro Program Specialist
   Mr. Jesus Gerardo Martinez, Valley Metro Driver
   Mr. Francisco Jaramillo, Valley Metro Planner II
   Ms. Melissa Gonzalez, Valley Metro Customer Service Representative
   Ms. Zulma Martinez, Area Agency on Aging Ombudsman
   Mr. Jorge Lopez, Valley Metro Vehicle Driver
   The Board warmly welcomed our new staff members.

2. Program Department Structure
   Mr. Garza presented an organization chart of a department realignment that shows a simplified structure of only four (4) programmatic departments: Transportation, Public Safety, Health & Human Services; Community & Environmental Services has been consolidated with Economic Development to form the new Community & Economic Development Department. What prompted the consolidation is the recent resignation of long time Economic Development Director Terrie Salinas and the establishment of the new Regional Water Resource Advisory Committee; combining the two (2) small departments and cross training staff creates a larger more cohesive team.
Mr. Garza announced that all LRGVDC social media accounts have been consolidated into one Facebook account that will streamline searches, and that the “LRGVDC Link” has been established as an internal social media page for LRGVDC staff.

3. CIEDO Building Expansion Project
Mr. Garza presented architect renderings of the proposed new building that will be an extension of building “D”, the Center for International Economic Development Opportunities (CIEDO) where most of LRGVDC’s programmatic staff are officed. The final Request for Proposals (RFP) will close on July 17.

4. 2019 RGV to DC Trip
The RGV to DC trip took place last week with a delegation of about 70. LRGVDC staff produced an “at-a-glance” pamphlet of regional priorities based on those that are outlined in the Lower Rio Grande Valley Regional Strategic Plan for the delegates to distribute as they visited with our representatives in the capitol.

5. Census 2020
The Census tract updates were recently finished and 465 overall updates were made. This was a strategic process that was facilitated by LRGVDC’s 9-1-1 staff, Community & Economic Development staff, and a lot of input from stakeholders.

6. RGV BCycle
Juan Macias, who was introduced as one of our new employees, is now the Bikeshare Coordinator. The current tasks are completing checklists and distributing the agreements with the cities.

7. Road to Recycling Tire Project
Mr. Garza informed the Board that at a recent Solid Waste Advisory Committee (SWAC) meeting the members determined that there was a remaining balance of $35,000. They decided that the best use for these funds is to schedule another tire collection event which was set for Saturday, July 20. He was pleased to inform the Board that he has met with the UTRGV Civil Engineering Department to discuss running a pilot study using the Arkansas model. UTRGV will write a formal proposal to TCEQ and TxDOT that could take the Road-to-Recycling from a collection project to a true recycling program.

8. 86th Legislative Session
Mr. Garza announced that the first Rio Grande Valley Metropolitan Planning Organization (RGV MPO) meeting is scheduled for today, immediately following this meeting.

He was pleased to report that the Valley Regional Transit Authority (VRTA) legislation that is included in HB 71 and authored by Representative Armando Martinez and Senator Eddie Lucio, Jr. passed during the 86th legislative session. The long-term goal of the VRTA is to create a commuter light rail. The LRGVDC Board of Directors has been designated as the executive committee and governing body for the VRTA. The VRTA can have eminent domain and issue bonds. Representative Martinez has diligently pursued the creation of the VRTA through four (4) legislative sessions and we are fortunate that it has finally been passed into law.

9. Regional Transit Authority
This topic was covered under the previous item.
Upon conclusion of the Executive Director Report, Vice President Darling moved to item 5: Department Reports.

A. Community & Economic Development

Program Status Reports
Ms. Blanca Davila, Assistant Director, was recognized and informed the Board that a new feature to the Explore RGV website is being added, it is called “Featured Cities”. This section will be reserved for those cities contributing to the Regional Marketing Campaign. A Cover letter and invoice will be sent in July or August. She added that the status reports were in the meeting packet for review.

Ms. Marcie Oviedo, Program Specialist, was recognized and reminded the Board that the Watershed Protection Plan Meeting is scheduled for July 10, 2019 at 9:00 am at the Ken Jones Executive Board Room at the LRGVDC Main Campus. The next Region M meeting is scheduled for 10:30 am on Wednesday, July 17 at the same location.

B. Health & Human Services

Program Status Report
Mr. Joe Gonzalez, Director of Area Agency on Aging, was recognized and provided the status reports on National Association of Area Agencies on Aging (n4a) Project and the Informational Fair in Port Isabel.

C. Public Safety

Program Action Items:
Vice President Darling next recognized Director Manuel Cruz to address the following items:

1. Consideration and Action to Purchase Continued Network Monitoring and Management Service for Next Gen 9-1-1 Network
Mr. Cruz informed the Board that the cost for these services is estimated at $332,640 over the 2-year contract agreement. It includes 24/7 network monitoring and tier one incident support services. In accordance with our strategic plan and as mandated by the Commission on State Emergency Communications (CSEC), our funding agency, the purchase of continued 24/7 network monitoring services is required. The purchase is estimated through the Houston-Galveston Area Council (H-GAC) Purchase Contract #HP10-17 and the vendor is Mission Critical Partners. This item is an approved budget line item in our strategic plan under section 3 item E. The Hon. Norma G. Garcia made a motion to approve the purchase of continued network monitoring and management service for Next Gen 9-1-1 Network as presented. Commissioner Pilar Garza seconded the motion, and upon a vote the motion carried unanimously.

2. Consideration and Action to Renew ESRI Enterprise Agreement to Continue Utilizing Arc GIS Software for ECOMMS/9-1-1 GIS
Mr. Cruz stated that the cost of this three (3) year renewal is $175,000 per year for a total of $525,000. This will be for programmatic day-to-day use and will provide an array of ArcGIS products. It includes all the user licenses for the mapping software used for Next-Gen 9-1-1, up to 100 technical advisor hours, annual planning meeting, quarterly tech webcasts, and 100 training and service credits. He added that this renewal is in accordance with our strategic plan and it is mandated by CSEC to purchase ESRI software expenses and costs associated with GIS

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training for staff. This is an approved budget line item on our strategic plan under 9-1-1 program budget section 6. **Mayor Pro-tem Norie Gonzalez Garza made a motion to approve the renewal of the ESRI Enterprise Agreement to continue utilizing ArcGIS Software for ECOMMS/9-1-1 GIS as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.**

3. Consideration and Action to Purchase Continued Power Metrics and Real Time Dashboard Management Information System

Mr. Cruz stated that this renewal is estimated at $167,020 for a 1-year period beginning September 1, 2019 through August 31, 2021. The purchase is estimated through H-GAC purchase contract #EC07-18, the vendor is West Safety Solutions Corp. Power Metrics is the tool used to do our call volume reports both to the Public Safety Answering Points (PSAP) and CSEC. Power Metric software allows staff to prove 9-1-1 test calls and to find calls when a public information request is placed. This is an approved budget line item on our strategic plan under 9-1-1 program budget section 15. **Commissioner Pilar Garza made a motion to approve the purchase of continued Power Metrics and Real Time Dashboard Management Information System as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.**

4. Consideration and Action to Renew Text to 9-1-1 Services for Upcoming Biennium

Mr. Cruz stated that the cost for this renewal is estimated at $68,760 for the 2-year agreement beginning September 1, 2019 through August 31, 2022 and is necessary to receive incoming 9-1-1 text calls. This service is mandatory under FCC regulations and is an approved budget line item on our strategic plan under 9-1-1 program budget section 2 subsection 2b. This purchase has been estimated through H-GAC Purchase Contract #EC07-18, and the vendor is West Safety Solutions Corp. **Ms. Celeste Sanchez made a motion to approve the renewal of Text - 9-1-1 services for the upcoming biennium as presented. Mr. Javier Deleon seconded and upon a vote the motion carried unanimously.**

5. Consideration and Action to Continue 9-1-1 Equipment Support Services for PSAPs

Mr. Cruz explained that this service is for eighteen (18) PSAPs and includes any hardware replacements needed if there is damage, such as AIM cards, CIM cards, POTS Server parts, VOIP Server parts, AUX Server parts, Network Interface Cards, Video Cards, SONIC box, Monitors, or even handsets. The cost of this purchase is estimated at $656,560 starting on September 1, 2019 through August 31, 2021. This is a sole source through Century Link and an approved budget line item on our strategic plan under 9-1-1 program budget section 7. **Mr. Javier Deleon made a motion to approve continuation of 9-1-1 software support services for 18 PSAPs as presented. Commissioner Pilar Garza seconded the motion, and upon a vote the motion carried unanimously.**

6. Consideration and Action to Continue 9-1-1 Software Support Services for 18 PSAPs

This software support is for all PSAP equipment, including all software updates and upgrades, knowledge-based updates, or any types of patches software may need. Cost is estimated at $324,826 starting September 1, 2019 through August 31, 2021. This is also a sole source thru Century Link, and an approved budget line item on our strategic plan under 9-1-1 program budget section 7 as well. **Mayor Tony Martinez made a motion to approve continuation of software support services for 18 PSAPs as presented. Commissioner Rick Salinas seconded the motion, and upon a vote the motion carried unanimously.**

**Program Status Reports:**

Upon conclusion of action Mr. Cruz reported that the preliminary SHSP grant awards have been received and were available in the packet. He was proud to announce that the Regional Fire
Academy class #50 has graduated 21 potential fire fighters.

D. Transportation

Mr. Andrew Canon, HCMPO Director, was recognized and informed the Board that the HCMPO Policy Board has selected two recipients for the 5310 funds for 2017, 2018, and 2019. The recipients are the LRGVDC and the City of Hidalgo. These funds are for enhanced mobility for seniors and disabled individuals.

Program Action Items:
Ms. Maribel Contreras, Valley Metro Assistant Director, was recognized to address the following items:

1. Consideration and Action to Purchase two (2) Revenue Vehicles
She stated that staff requests Board approval to purchase two (2) revenue vehicles to be used by the Valley Metro Operations Division and they will be used to provide service in our rural and small urban service area. These vehicles will replace vehicles that have met their useful life; this action will ensure that our revenue fleet is safe and reliable. Purchase of these revenue vehicles will be made using TxDOT grant, DIS-1901(29)018_19(f), funds and Transportation Development Credits (TDC’s) through the Oklahoma State Contract approved by TxDOT. The LRGVDC Procurement Department through the Oklahoma State Contract has selected to purchase these two (2) vehicles from Creative Bus Sales at the cost of $145,999.14 for both. **Mayor Henry Hinojosa made a motion to approve the purchase of two revenue vehicles as presented. Mayor Ambrosio Hernandez seconded the motion, and upon a vote the motion carried unanimously.**

2. Consideration and Action to Approve Revisions to Title VI/Limited English Proficiency/Environmental Justice Policy
Ms. Contreras stated that staff requests Board approval to incorporate revisions to the Title VI Policy to ensure compliance with Federal Transit Administrations Title VI Program compliance. This update is required every three (3) years. **The Hon. Norma G. Garcia made a motion to approve the revisions to Title VI/Limited English Proficiency/Environmental Justice Policy as presented. Commissioner Pilar Garza seconded the motion, and upon a vote the motion carried unanimously.**

3. Consideration and Action to Appoint Valley Metro Director, Tom Logan to Serve on the RGV MPO Policy Board
Ms. Contreras informed the board that an LRGVDC Valley Metro designee is required to be appointed to the RGV MPO Policy Board. Staff recommends that Mr. Tom Logan, Director of Valley Metro serve in this capacity and that Ms. Contreras serve as his alternate. **Mayor Pro-tem Norie Gonzalez Garza made a motion to approve Mr. Logan as the designee for the RGV MPO Policy Board with Ms. Contreras as his alternate. Mayor Henry Hinojosa seconded the motion and upon a vote the motion carried unanimously.**

Program Status Reports:
Upon conclusion of action Ms. Contreras gave the status report for Valley Metro.

Vice President Darling next moved to item 6. – New or Unfinished Business. Vice President Darling congratulated the City of Mission on their first All American City Award.
There being no further business to come before the Board, Vice President Darling called for a motion to adjourn. *Mayor Henry Hinojosa made a motion to adjourn, Mr. Troy Allen seconded, and the meeting was adjourned at 1:01 pm.*

Mayor David Suarez, President

ATTEST:

Deborah Morales, Recording Secretary