Item #1: Call to Order
   A. Roll Call
   B. Invocation
   C. Pledge of Allegiance

Item #2: Consider Approval of Meeting Minutes (August 29, 2018)
   ACTION ITEM

Item #3: Public Comment and/or Report from Legislative Delegation

Item #4: Administration
   A. Executive Director Report
      ACTION MAY BE TAKEN ON ANY OF THE FOLLOWING ITEMS

      1. Introduction of New Staff Members

      2. Consider Approval of Resolution 2018-05 Requesting Further Consideration from FEMA Regarding Damage Assessment from June 2018 Flooding Events

      3. American Electric Power (AEP) Rate Case
LRGVDC Updates & Activities

4. Census 2020
5. Animal Control Roundtable
6. BikeShare RGV

Item #5: Department Reports

A. Economic Development

Economic Development Status Report ...................................................... Terrie G. Salinas, Director

• Kari’s Law Business Project
• Hidalgo County Small Town Economic Development (STED) Grant Program

Explore RGV Status Report .......................................................................................... Blanca Davila
            Economic Development Specialist

• Explore RGV Launch Reception

B. Community & Environmental Services

Community Development Status Report ...................................................... Marcie Oviedo, Director

• HUD Disaster Recovery Housing Program

Environmental Resources Status Report

• Solid Waste Management Program

• Water Resources
  ▪ Rio Grande Regional Water Planning Group (Region M)
  ▪ Reservoir Levels

C. Health & Human Services

Area Agency on Aging (AAoA) Status Reports ........................................ Jose L. Gonzalez, Director

• Medicare Part D Enrollment Period
• Benefits Counseling and Enrollment Assistance Project
D. Public Safety

Criminal Justice Status Report ................................................................. Manuel Cruz, Director

- Criminal Justice Division (CJD) Planning
- Computerized Criminal Justice History (CCH) Compliance
- Regional Crime Victim’s Liaison Program

Emergency Communications Status Report ........................................ Manuel Cruz, Director

1. Consider Approval to Purchase 9-1-1 Promotion Material

ACTION ITEM

- Location Validation Program
- Database Program
- Mapping Program
- System and Public Safety Answering Point (PSAP) Operations Program
- Public Education/Training Program

Homeland Security Status Report ........................................................ Manuel Cruz, Director

- Homeland Security Program
- Citizen Corps Program (CCP)/Community Preparedness
- FY 2017 Homeland Security Grant Program
- FY 2016 Homeland Security Grant Program

Regional Police Academy Status Report ............................................ Randall Snyder, Training Coordinator

- In-Service Training Hours Reported
- Basic Peace Officer Academy Cadets Enrolled
- August/September In-Service Schedule
- Basic Peace Officer Course Upcoming Academies
- Academy Graduation Dates

E. Transportation

Hidalgo County Metropolitan Planning Organization Status Report ....... Andrew Canon, Director

Valley Metro Status Report ................................................................................. Tom Logan, Director

1. Consider Approval to Authorize the Purchase of Transit Revenue Vehicle through Texas Smart Buy

ACTION ITEM
2. Consider Approval to Authorize Agreement between LRGVDC and the City of Brownsville for Administration of Metro Connect Transit Services

- Ridership Report

**Item #6: New or Unfinished Business**

**Item #7: Adjourn**

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**PUBLIC INPUT POLICY:**

“At the beginning of each LRGVDC meeting, the LRGVDC will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the LRGVDC must be signed up to do so prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the LRGVDC. For issues or topics which are not otherwise part of the posted agenda for the meeting, LRGVDC members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chair as these items are considered, and the same 3 minute time limitation applies.”

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*REMINDER*

Next Meeting Date:
Wednesday, October 31, 2018
ITEM #2.

MINUTES
1st Vice President David Suarez called the meeting to order at 12:00 p.m. Roll call was taken and a quorum declared.

The Vice President then moved to item 2: Consider Approval of Meeting Minutes (June 27, 2018). Mr. Eddy Gonzalez made a motion to approve the minutes as presented. Mayor Dave Kusch seconded the motion, and upon a vote the motion carried unanimously.

Vice President Suarez then moved to item 3: Public Comment and/or Report from Legislative Delegation and recognized Mr. Ron Tupper, Senior Consultant with Doctors Hospital at Renaissance and Mr. Felix Rodriguez, Hidalgo County Veterans’ Services. They informed the Board that Doctors Hospital at Renaissance is sponsoring the 5th Annual Veterans Health, Education, and Benefits Fair scheduled for Saturday, October 20, 2018 from 9:00 am – 1:00 pm and encouraged Board Members to spread the word to their communities.

Vice President Suarez next moved to item 4: Administration.

1. Presentation and Consider Approval of 2017 Annual Audit
   Mr. Guillermo Reyna, CPA with Oscar R. Gonzalez, CPA & Associates, was recognized. He informed the Board that there are no findings as a result of the completed 2017 audit and the staff at Oscar R. Gonzalez, CPA & Associates gives it a clean opinion. Upon conclusion of the presentation Mayor Jim Darling made a motion to accept the 2017 Annual Audit; Mr. Eddy Gonzalez seconded the motion, and upon a vote the motion carried unanimously.

2. Consider Approval of Quarterly Investment Report
   Mr. Ronald Mills made a motion to approve the Quarterly Investment Report. Commissioner Eduard Gonzalez seconded the motion, and upon a vote the motion carried unanimously.

3. Executive Director Report
   Mr. Garza was recognized and addressed the following items:
1. Introduction of New Staff Members

   Mr. Garza introduced:
   - Mr. Conrad Hernandez, Assistant Clerk, Administration
   - Ms. Monica Estrada, Customer Service Rep, Public Safety

   The Board warmly welcomed our new staff members. The following is a list of other newly hired staff who were unable to attend this meeting:
   - Ms. Julie Gutierrez, Vehicle Driver, Valley Metro
   - Ms. Marcelita Vela, Vehicle Driver, Valley Metro
   - Mr. Juan Ochoa, Motor Vehicle Tech Assistant Intern, Valley Metro
   - Mr. Santiago Velasquez, Jr., Motor Vehicle Tech II, Valley Metro
   - Ms. Claudia Olmedo, Dispatcher/Scheduler, Valley Metro
   - Ms. Melissa Gonzalez, Dispatcher/Scheduler, Valley Metro

2. Status of Texas Gas Service’s 2018 COSA Settlement

   Mr. Garza informed the Board that on April 27, 2018, Texas Gas Service (TGS) filed its first Cost of Service Adjustment (COSA) filing under the tariff cities approved earlier this year. The COSA is an annual expedited limited review rate increase. The City of McAllen authorized Lloyd Gosselink Law Firm to review this filing and they hired a consultant. This is a reimbursable matter so there is no direct cost to the cities.

   The 2018 COSA filing proposed to increase rates in the cities by $1,056,363. A residential customer using an average of 12 Ccf of gas per month would see an increase of $0.65 per month under the COSA. This is on top of the $1.25 per month decrease beginning in April due to the TCJA tax cut. So, compared to rates before the tax cut, an average residential customer would still see a net decrease of $0.60 per month. In addition, TGS issued a one-time refund of $6.15 per customer in May to reflect the impact of the TCJA tax cut for the period of January 1 through March 2018.

   The Cities’ consultants found that TGS’s cost of service calculations were consistent with the terms of the COSA tariff with one exception. TGS had improperly included $52,398 in energy efficiency program expenses in its base rate request. As these costs are recovered elsewhere, they should be removed from base rates. However, removing these costs does not affect the overall requested revenue requirement. This is because the Company already met the cap on the increase contained in the tariff. Additionally, TGS agrees to present a specific treatment for the amortization of excess accumulated deferred income tax caused by the reduction in the federal income tax rate in its next statement of intent filing or other rate proceeding. TGS has agreed to work with Cities to establish an appropriate amortization process to refund the excess deferred taxes to customers. Cities do not need to take any action at this time. Under the tariff rate adjustments are to be effective for meters read on or after the first billing cycle of August each year. No action needed.

   With the Board’s permission Mr. Garza brought to their attention a separate but similar topic that is not on this agenda, but that the Board should be aware of. He stated that American Electric Power (AEP) has requested a significant rate adjustment to cover losses due to repairs from damage caused by recent natural disasters. The City of McAllen has taken the lead to advocate on behalf of citizens of the cities that receive electricity from AEP. He then turned the floor over to McAllen Mayor Jim Darling for further comment.
Mayor Darling stated that this case is unusual because it is not a regular rate case, so there are no reimbursable provisions for it. This is a $415,000,000 rate case. We propose an assessment of approximately 3¢- 5¢ to cover the estimated $40,000 - $50,000 cost to intervene. Mayor Darling stated that the City of McAllen would not receive any of the funds associated with this case and that the LRGVDC has agreed act as treasurer for these funds. The purpose of this case is to protect the residential rate payer in the distribution of these funds. Mr. Garza stated that further information will be brought before the Board as it becomes available.

LRGVDC Updates & Activities

3. Census 2020

a. Consider Approval of Resolution 2018-04 Creating a Census 2020 Regional Complete Count Taskforce

Mr. Garza welcomed Ana Leonard, a locally hired Partnership Specialist with the US Census Bureau who is based in the McAllen area. He also reminded the Board that several months ago a Regional Taskforce was created to ensure that Valley communities receive continuous and accurate information regarding the 2020 Census. Cities and counties are welcomed to adapt this LRGVDC resolution and use it as a sample outline to formally create their own Complete Count Committee (CCC). This resolution requires Board approval. Commissioner David Fuentes made a motion to approve Resolution 2018-04 Creating a Census 2020 Regional Complete Count Task Force as presented. Mayor Jim Darling seconded the motion, and upon a vote the motion carried unanimously.

4. 2018 Road to Recycling Regional Tire Collection Project

This event was held on July 28 and three (3) different methods of collection were used. A shredding machine owned by the City of Brownsville, that has been dubbed “The Terminator”, was the most cost effective method at $1.38 per tire. Mr. Garza stated that there was tremendous participation for this project that resulted in the collection of 16,835 tires that were properly disposed. Funds have been allocated for another collection effort in 2019.

5. BikeShare RGV

The BikeShare RGV Committee met recently and selected LimeBike as the company to provide dockless rental bikes for the Valley. The next step is to create a sample ordinance to share with interested cities. The rollout will take place between late October and early November.

6. Administrative Agreement between LRGVDC and Hidalgo County MPO

Mr. Garza informed the Board that this is a renewal agreement that designates the LRGVDC as the administrative agent for the HCMPO. He briefly summarized the agreement and noted that this is for information only, no action required.

On another note, Mr. Garza announced that the LRGVDC has gotten approval from CSEC to move forward to consider designs to expand the main campus and bring the LRGVDC Emergency Communications/9-1-1 staff to the main campus. They are currently located on
the other of Expressway 83 at the City of Weslaco Public Works Building. Further information will be available as this project progresses.

7. Acknowledgement of Regional Transit Coordination
Mr. Garza presented certificates of appreciation to Brownsville Metro, Island Metro, McAllen Metro, UTRGV, and Valley Metro for their commitment and dedication towards regional collaboration for the advancement of public transportation service for passengers, visitors, and citizens of the Rio Grande Valley. Mr. Garza was excited to announce that TxDOT will transition and re-brand Metro Connect to Metro Express for at least 2 years of continued funding.

Upon conclusion of Administration items, Vice President Suarez moved to item 5: Department Reports.

A. Economic Development

Economic Development Status Reports
Ms. Terrie Salinas, Economic Development Director summarized the most recent Regional Small Cities Coalition meeting hosted by the City of Hidalgo. She also gave updates on the Kari’s Law Business Project, Property Assessed Clean Energy (PACE) Program, and the Hidalgo County Small Town Economic Development (STED) Grant Program.

Explore RGV Status Report
Ms. Blanca Davila, Economic Development Specialist, was recognized and reported that discussions were held earlier this month about the functionality and aesthetics of the Explore RGV website and mobile app. Beta test stakeholder forums were successfully held in Mission and in Brownsville.

1. Consider Approval to Organize Explore RGV Reception and Allow RGV Partnership to Solicit Sponsorship Contributions for this Event
Ms. Davila informed the Board that the Explore RGV’s interactive website and mobile app is nearing project completion. In lieu of a traditional press conference to unveil the project to the community, staff recommends a celebratory event such as a networking reception. This reception would unveil the product’s features, marketing material, and videos. It will also allow networking with regional stakeholders such as chambers of commerce and CVB’s. Additionally, The RGV partnership which is coordinating the funding for the Explore RGV publication will also unveil a guide booklet in alignment with the release of the website and app. The reception is tentatively scheduled for Thursday, October 25, 2018 at the LRGVDC Main Campus. **Ms. Veronica Gonzales made a motion to approve organizing a networking reception with non-alcoholic beverages for the Explore RGV project and allowing the RGV Partnership to solicit sponsorship contributions. Mayor Rick Cavazos seconded the motion, and upon a vote the motion carried unanimously.**

B. Community & Environmental Services

Community Development Status Report
Program Director Marcie Oviedo was recognized and informed the Board that the status reports on the HUD Disaster Recovery Housing Program were in the Board packet for review.
Environmental Resources Status Report

1. Consider Solid Waste Advisory Committee (SWAC) Recommendation RE: Membership Appointment

   Ms. Oviedo stated that the SWAC recommends Mr. J. J. Platas from Valley Proud Environmental Council to fill the vacancy in the Environmental category. Norie Gonzalez Garza made a motion to approve Mr. J. J. Platas to fill the SWAC vacancy in the Environmental Category. Commissioner David Garza seconded the motion, and upon a vote the motion carried unanimously.

Upon conclusion of action Ms. Oviedo stated that the Solid Waste Management Program status report was in the meeting packet for review.

Under the Water Resources status report, Mayor Jim Darling emphasized the importance of cities submitting their water projects to the Region M Group for inclusion in the Rio Grande Regional Water Plan; submission of water project plans may increase the opportunity to fund such projects. He noted that there is a Voting Member Vacancy in the Electric Generating Utilities category on Region M. Commissioner David Fuentes thanked Mayor Darling and Commissioner David Garza for their support in his being accepted as a voting member of Region M in the County category.

Mayor Darling also noted that the reservoir system level is now below 50% and encouraged municipalities to review their water conservation strategies.

C. Health & Human Services

   Area Agency on Aging Status Reports

   Assistant Program Director Richard Flores was recognized and gave the status on the Aging Well VISTA Volunteer, the Emergency Assistance Project, and the Benefits Counseling and Enrollment Assistance Project.

D. Public Safety

   Vice President Suarez next recognized Public Safety Director Manuel Cruz to address the following items:

   Criminal Justice Program Status Reports

   Mr. Cruz stated that the status reports for the Criminal Justice Program were available for review in the Board meeting packet.

   Emergency Communications Status Report

   1. Consider Approval of Cinema Advertisement in Local theatres within Hidalgo County for ECOMMS/9-1-1

      Mr. Cruz informed the Board that the ECOMMS/9-1-1 Department recommends purchasing air time for service announcements that will run in Cinemark Theatres in Hidalgo County at a cost of $190,000. As part of our programmatic approach to continue providing 9-1-1 awareness to the community, we look forward to launching our 9-1-1 public education campaign and continue to display public service announcements at local theatres. The 9-1-1
Public Education campaigns advertised will be as follows: TEXT - to - 911, Multi-line Telephone System, Deaf and Hard of Hearing, Know your location, and Pocket Dial. The vendor selected is National CineMedia, which is the single, exclusive sales and marketing representative and therefore the purchase contract will be a sole source. This is a Commission State Emergency Communication (CSEC) approved budget line item. **Commissioner David Fuentes made a motion to approve Cinema Advertisement in Local Theatres within Hidalgo County for ECOMMS/9-1-1 as presented. Mayor Pro-tem Pete Garcia seconded the motion, and upon a vote the motion carried unanimously.**

2. Consider Approval to Purchase Front Room Equipment and Software Upgrades for all 9-1-1 Public Safety Answering Points (PSAP)

   Mr. Cruz stated that staff recommends replacing all front room equipment at all of our PSAP’s. This includes all 9-1-1 call taking workstations, any required software upgrades, and installation. The total estimated cost is $880,000. The purchase is necessary for efficiency and as a part of our strategic plan’s equipment replacement schedule. Equipment is considered proprietary and therefore will be a sole source purchased through H-GAC; the vendor will be Century Link. This is a CSEC and legislative approved budget line item. **Mr. Ronald Mills made a motion to approve the purchase of Front Room Equipment and software upgrades for all 9-1-1 PSAPs and recommended. Commissioner Eduard Gonzalez seconded the motion, and upon a vote the motion carried unanimously.**

3. Consider Approval to Renew ESRI Arc GIS Enterprise License Agreement for FY 2019

   Mr. Cruz informed the Board that staff recommends the purchase of ESRI Enterprise software license, maintenance, and tier 1 customer support. The cost for this product is an estimated $175,000. ESRI is the approved provider for Arc GIS which is the software that is used to maintain our 9-1-1 GIS data. GIS is at the core of 9-1-1 as it will be the primary call delivery function in the next state of Next Generation 9-1-1. The software is considered proprietary and therefore will be a sole source purchase contract with ESRI Arc GIS. This is a CSEC and legislative approved budget line item. **Commissioner Eduard Gonzalez made a motion to approve renewal of the ESRI Arc GIS Enterprise license agreement for FY 2019 as presented. Mayor Pro-tem Pete Garcia seconded the motion, and upon a vote the motion carried unanimously.**

4. Consider Approval to Purchase Enterprise Geospatial Database Management System (EGDMS III) Contract Service

   Mr. Cruz stated that staff recommends the purchase of the EDGMS III services. It will provide management services necessary in order to transition to the new Next Generation 9-1-1 platform. This will achieve the compliance threshold established in PPS 030:9-1-1 Database Maintenance for Next Generation 9-1-1 Geospatial Data Maintenance activities. The estimated cost is $116,887.42. The vendor was selected by CSEC under Statement of Work no. 477.8.00127 as authorized by and subject to the terms and conditions of the contract with the Department of Information Resources (DIR); specifically DIR Contract number DIR-TWO-3441. This is a CSEC and legislative approved budget line item. **Mr. Paul Hernandez made a motion to approve the purchase of Enterprise Geospatial Database Management System (EDGMS III) contract services as presented. Mr. Ronald Mills seconded the motion, and upon a vote the motion carried unanimously.** Upon conclusion of action Mr. Cruz noted that the Emergency Communications program status reports were in the meeting packet for review.
Homeland Security Status Report  
Mr. Cruz noted that the Homeland Security Program status reports were in the Board meeting packet for review.

Regional Police Academy Status Report  
Mr. Cruz noted that the Regional Police Academy status report was in the meeting packet for review. He announced that the LRGVDC has been awarded a grant to establish a regional fire academy to assist current fire department cadets that require certification.

E. Transportation

Hidalgo County Metropolitan Planning Organization Status Report  
Linda De La Fuente, HCMPO Assistant Director was recognized and reported that the Policy Committee met and the Transportation Alternative Program (TAP) opened Sunday and will close September 21. Any community can apply for this program and information is on www.hcmpo.org under TAP. This funding can be used for cycling projects, lighting projects, improvement of historic sites, and includes a broad range of projects.

Valley Metro Status Report  
Program Director Tom Logan was recognized and addressed the following items:

1. Consider Approval of Revisions to Operating Policies and Procedures  
Mr. Logan stated that the policy revisions consist of clarification for Section 3.4 Passenger Stop Requests within the Valley Metro Operating Policies and Procedures handbook in accordance with the Texas Transportation Code. The revisions include specifying when an operator of a vehicle may or may not stop, as well as in what manner it is deemed safe to board or alight a passenger. Commissioner David Fuentes made a motion to approve the revisions to the Operating Policies and Procedures as presented. Mr. Eddy Gonzalez seconded the motion, and upon a vote the motion carried unanimously.

2. Consider Approval to Commence Route 16 – Hidalgo County Courthouse Circulator  
Mr. Logan informed the Board that in partnership with Hidalgo County, Valley Metro will begin Route 16 – Hidalgo County Courthouse Circulator. This circulator route will service Downtown Edinburg and the Hidalgo County Courthouse. Route 16 directly benefits residents of Hidalgo County and visitors in accessing various resources and services with three (3) stops with 5-minute intervals from 7:30 AM to 1:30 PM. After 1:30 PM intervals will last every 10 minutes. Mayor Pro-tem Norie Gonzalez Garza made a motion to approve commencement of Route 16 – Hidalgo County Courthouse Circulator as presented. Mr. Eddy Gonzalez seconded the motion, and upon a vote the motion carried unanimously.

3. Consider Approval of Revisions to Vehicle Maintenance & Facility Maintenance Policy  
Mr. Logan stated that these draft policy revisions consist of the addition of the International Starcraft XL Type 11 Preventative Maintenance checklist and inspection list to the Valley Metro Vehicle Maintenance & Facility Maintenance Policy. This addition reflects new vehicles purchased and leased through the University of Texas Rio Grande Valley. No other changes are recommended to this policy other than placing this checklist at the end of the...
document. Mr. Ronald Mills made a motion to approve the revisions to the Vehicle Maintenance & Facility Maintenance Policy as presented. Commissioner David Fuentes seconded the motion, and upon a vote the motion carried unanimously.

4. Consider Approval to Submit Grant Application for funding of Mobility Manager Position

Mr. Logan requested approval to submit a grant application to the Valley Baptist Legacy Foundation to support the creation of the Multimodal Mobility Manager Position in Valley Metro. This position will serve the community by providing analysis and management of regional pedestrian, bicycling, and transition activities such as facilitating BikeShare RGV. Mayor Rick Cavazos made a motion to approve submitting a grant application for fund of a Mobility Manager Position as presented. Mr. Ronald Mills seconded the motion, and upon a vote the motion carried unanimously.

Vice President Suarez next moved to item 6. – New or Unfinished Business; there being no further business to come before the Board Mr. Eddy Gonzalez made a motion to adjourn; Mr. Ronald Mills seconded and the meeting was adjourned at 1:16 pm.

______________________________
Mayor David Suarez, 1st Vice President

ATTEST:

______________________________
Deborah Morales, Recording Secretary
ITEM #4. A.

ADMINISTRATION

EXECUTIVE DIRECTOR REPORT
RESOLUTION 2018-05

REQUESTING FURTHER CONSIDERATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) REGARDING DAMAGE ASSESSMENT FROM JUNE 2018 FLOODING EVENTS

WHEREAS, the Lower Rio Grande Valley Development Council (LRGVDC), the regional Council of Governments serving and representing over 1.3 million residents of Cameron, Hidalgo, and Willacy Counties; and,

WHEREAS, the LRGVDC advocates for the region’s vast economic and community impact while encouraging cooperation among units of government to improve the region’s health, safety, and general welfare; and,

WHEREAS, the Lower Rio Grande Valley region experienced significant damages and remarkable negative impact from the flooding events of June 2018; and,

WHEREAS, these impacts lead to local, state, and federal declarations of disaster prompting eligibility for recovery and reconstruction assessment and resources; and,

WHEREAS, FEMA’s limited assessment yielded only $18 million dollars in damages to government-owned property, falling short of the federally mandated $36 million dollar threshold for public property qualification; and,

WHEREAS, through our local comprehensive assessment and attentive documentation we feel justifiably confident regional damages significantly surpasses the mandated threshold.

NOW, THEREFORE BE IT RESOLVED by the cities and counties represented by the Lower Rio Grande Valley Development Council:

THAT, we profoundly call upon the Federal Emergency Management Agency (FEMA) to reconsider their assessment findings by:

1. Expanding on their limited onsite assessment by conducting further onsite review of all acknowledged damaged government-owned property.

2. Fully utilizing the immense amount of documentation, photographs, reconstruction estimates, and other corresponding documentation as a factor towards the assessment amount.
3. Honoring a thorough appeal by accurately verifying which specific documented damaged areas do and do not qualify.

4. Permitting the residents, elected officials, and public administrators of the Lower Rio Grande Valley a fair and accurate damage assessment in order to continue the region’s growth and economic prosperity as a highly desirable place to live, work, and visit.

    Adopted this 26th day of September, 2018

    The Honorable Norma G. Garcia, President
Lower Rio Grande Valley Development Council

Hon. Norma G. Garcia, Member-at-Large .................................................................................. President
Mayor David Suarez, Weslaco .................................................................................................................. 1st Vice President
Mayor Jim Darling, McAllen .................................................................................................................. 2nd Vice President
Judge Aurelio “Keter” Guerra, Willacy County .................................................................................. Secretary
Mayor Tony Martinez, Brownsville ....................................................................................................... Treasurer
Mayor Ambrosio “Amos” Hernandez, Pharr .......................................................................................... Immediate Past President

MEMORANDUM

To: Valley AEP Cities

From: Ron Garza, Executive Director

Subject: AEP Rate Case

Date: September 26, 2018

Recently American Electric Power (AEP) has taken action to request a significant rate adjustment to cover losses due to repairs from damage caused by recent natural disasters.

The City of McAllen has taken the lead to advocate on behalf of citizens of the cities that receive electricity from AEP. This case is unusual because it is not a regular rate case, so there are no reimbursable provisions for it.

As you know, the Lower Rio Grande Valley Development Council (LRGVD) in the past has coordinated a region-wide approach to reviewing proposed rate increases. This has resulted in cost savings to constituents throughout the Valley. We have also encouraged the cost sharing of expenses incurred to hire a rate consultant to provide recommendations as filings occur.

This is a $415,000,000 rate case. We propose an assessment of 5¢/person based on current TML population to cover the estimated $45,000 cost to intervene. The City of McAllen would not receive any of the funds associated with this case; only cost-share the amount of associated expenses. The City of McAllen has engaged the law firm of Lloyd Gosselink to intervene and represent the coalition in the case.

The purpose of this intervention is to protect to rate payers in the distribution of these funds.

I sincerely hope your local government will participate in the cost sharing of expenses for this most recent rate filing. I have also enclosed an invoice for your city’s pro rata contribution in support of this effort and table of distribution of all AEP cities. Rest assured that
in conjunction with the City of McAllen, we will keep you apprised of the progress of the rate review, expenses, and funds received.

Make check payable to: City of McAllen (AEP Rate Case)

Send to:
City of McAllen,
Attn: Legal Department
P.O. Box 220
McAllen, TX 78505

Once the initial review of AEP's request is complete, your city will be provided with the expert's findings and a recommendation regarding final action to be taken as well as a model ordinance reflecting the recommendation and supporting documents. A hearing on this matter is currently scheduled for November 13-14, 2018.

Thank you for consideration of this effort and please do not hesitate to contact me or Mr. Kevin Pagan, McAllen City Attorney, should there be any questions.

Sincerely,

Ron Garza
Executive Director
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* NOT IN VCGC

1061793 100% 100 $45,000.00
ITEM #5. A.

ECONOMIC DEVELOPMENT
Item #5: Department Reports

A. Economic Development

Economic Development Status Report ....................................................... Terrie G. Salinas, Director

- Kari’s Law Business Project
  Staff has begun planning the first annual “Kari’s Law Event” for the Valley. Staff has reached out to state and federal officials as well as local cities and businesses. We hope to bring the public and the people who work in public safety, disaster, and first responders together in support of 9-1-1 and Kari’s Law. More information on the event will be provided next month, however, this month marks the 17th Anniversary of 9/11.

  Attached please find a letter from United States Senator John Cornyn in remembrance of the 17th anniversary of the September 11 terrorist attacks. It is fitting to remember the many men and women who lost their lives that unforgettable day.

- Hidalgo County Small Town Economic Development (STED) Grant Program
  As reported last month, the Hidalgo County STED Grant Program reviewed 14 business applications and on Thursday, September 6 the judges met to discuss and make the final recommendations for funding. The comments and final scores were given to Mr. Nestor Lopez, Economic Development for Hidalgo County. Tentative plans to announce the grant recipients will be scheduled at the Hidalgo County Commissioners Meeting on Tuesday, September 25, pending the County Commission’s meeting schedule. Since Mrs. Terrie Salinas will be out of town, plans will be made to have an LRGVDC Representative for the Economic Development Department as well.
September 11, 2018

Dear Fellow Texans:

Today marks the 17th anniversary since our nation, our people, and our very way of life came under attack by terrorists on American soil. With four hijacked planes and evil intentions, terrorists killed nearly 3,000 Americans as they crashed into our buildings and fields in New York, Pennsylvania, and Virginia.

Seventeen years later, it still makes me proud that in the face of tragedy, American patriotism prevailed above evil. We lowered our heads in prayer and rose up to serve our fellow man. We bound together as they tried to tear us apart. And we reflected on how very fortunate we are to live in the land of the free and the home of the brave.

Through the smoke and debris, countless first responders, health professionals, law enforcement personnel, and good Samaritans offered a helping hand. Today we honor their service by recognizing September 11th as a National Day of Service and Remembrance.

Many of us still remember the attacks as if they were yesterday, and for us, serving others on this anniversary holds special meaning.

But even those Americans who don’t remember that fateful day – the Americans who were born after September 11, 2001 – display their patriotism with pride as they honor the fallen and celebrate what it means to be an American.

This year for the first time, those born after 9/11 will be able to enlist in the military. They’ll defend the flag and our nation’s founding ideals – even without the poignant memory of the attacks. So today as we honor those lost on this day seventeen years ago and those who stood up to help, I’d also like to recognize our newest servicemembers.

May God bless our military, veterans, first responders and those who support them, and may He continue to bless the great state of Texas.

Sincerely,

JOHN CORNYN
United States Senator
Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, September 26, 2018

Item #5: Department Reports

A. Economic Development

Explore RGV Status Report....................................... Blanca Davila, Economic Development Specialist

- Explore RGV Launch Reception

Project progress continues with RGVision regarding website and mobile application function and aesthetics. Coordination with RGV Partnership has commenced to plan for the Explore RGV project launch reception. To allow for the delivery of the mobile app, website and printed publication materials, the reception and project launch is now scheduled for November 14, 2018 at the Lower Rio Grande Valley Development Council. Please continue to follow updates on social media (Facebook, Twitter, and Instagram) at “goexplorergv”.
ITEM #5. B.

COMMUNITY &
ENVIRONMENTAL SERVICES
Item #5: Department Reports

B. Community & Environmental Services ........................................ Marcie Oviedo, Director

Community Development Status Report

- HUD Disaster Recovery Housing Program

The Lower Rio Grande Valley Development Council is under contract with the Texas General Land Office as a subrecipient to administer HUD CDBG-Disaster Recovery funding issued as a result of Hurricane Dolly. South Texas Economic Development Corporation – Donna Project for eight (8) units has completed construction and will be finalizing all contract requirements this month.

Environmental Resources Status Report

- Solid Waste Management Program

  - Staff continues to provide technical assistance and outreach and continues to monitor all Solid Waste Management Projects. Contracts for FY-2018 are nearing completion and FY-2019 contracts will be effective on September 1st. All information pertaining to the Solid Waste Program is available at www.lrgvdc.org/solidwaste.html

- Water Resources

  - Please visit the Region M Website at www.riograndewaterplan.org for updates on the 2021 Regional Water Plan and other Rio Grande Regional Water Planning Group activities. The next Region M Meeting has been scheduled for Wednesday, November 7, 2018.

- Reservoir Levels

On September 15, 2018, the U.S. combined ownership at Amistad/Falcon stood at 47.85% of normal conservation capacity, impounding 1,623,041 acre-feet, down from 52.13% (1,768,159 AF) of normal conservation a year ago. Overall the system is holding 36.96% of normal conservation capacity, impounding 2,188,917 acre-feet with Amistad at 46.26% of conservation capacity, impounding 1,515,217 acre-feet and Falcon at 25.45% of conservation capacity, impounding 673,700 acre-feet. Mexico has 22.36% of normal conservation capacity, impounding 565,876 acre-feet at Amistad/Falcon.
Water Levels at Amistad and Falcon Reservoirs
(U.S. Ownership)

9/15/2018, 47.85% of Capacity or 1,623,041 AF
down from 1,768,159 AF of Normal Conservation a year ago

NOTE: Mexico Ownership/Reservoir Capacity for September 15, 2018: 22.36% (565,876) A.F.
### Rio Grande Watermaster Report

#### 09/15/18

#### Amistad

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
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</thead>
<tbody>
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<tr>
<td>Water Elevation</td>
<td>329.745 Meters</td>
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<tr>
<td>Total Normal Conservation Capacity</td>
<td>4,040,325 TCM</td>
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<tr>
<td>US Share of Current Storage</td>
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<td>Mexico share of Current Storage</td>
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<td>TOTAL RELEASES AVG</td>
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<td>TOTAL INFLOWS AVG</td>
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<tr>
<td>US Inflows AVG</td>
<td>97.60 CMS</td>
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<tr>
<td>Mexico Inflows AVG</td>
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</tr>
<tr>
<td>US Reservoir Loss</td>
<td>3.34 CMS</td>
</tr>
<tr>
<td>US Share of Amistad Normal Conservation</td>
<td>2,270,663 TCM</td>
</tr>
<tr>
<td>Current US share of Normal Conservation</td>
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</tr>
<tr>
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</tr>
<tr>
<td>Normal Capacity - Amistad</td>
<td>4,040,325 TCM</td>
</tr>
<tr>
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<td>2,270,663 TCM</td>
</tr>
<tr>
<td>Current US share of Normal Conservation</td>
<td>1,327,000 TCM</td>
</tr>
<tr>
<td>Normal Capacity - Falcon</td>
<td>3,264,813 TCM</td>
</tr>
<tr>
<td>US Share of Falcon Normal Conservation</td>
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<tr>
<td>Current US share of Normal Conservation</td>
<td>675,000 TCM</td>
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<tr>
<td>Normal Capacity - Amistad/Falcon System</td>
<td>7,305,138 TCM</td>
</tr>
<tr>
<td>Normal Capacity - US</td>
<td>4,183,843 TCM</td>
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<tr>
<td>Normal Capacity - Mexico</td>
<td>3,121,295 TCM</td>
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<tr>
<td>Current Storage US</td>
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</tr>
<tr>
<td>Current Storage Mexico</td>
<td>698,000 TCM</td>
</tr>
<tr>
<td>Current Storage - Amistad - Falcon System</td>
<td>2,700,000 TCM</td>
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<tr>
<td>Percent of Storage Capacity</td>
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#### Falcon

<table>
<thead>
<tr>
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<tr>
<td>Normal Capacity - Falcon</td>
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<tr>
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<tr>
<td>Current Storage - Amistad - Falcon System</td>
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<tr>
<td>Percent of Storage Capacity</td>
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#### Overall Status

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<tr>
<td>Current Storage - Amistad - Falcon System</td>
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<tr>
<td>Percent of Storage Capacity</td>
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ITEM #5. C.

HEALTH &
HUMAN SERVICES
Item #5: Department Reports

C. Health & Human Services

**Area Agency on Aging Status Report** ............................ Jose L. Gonzalez, Director

- **Medicare Part D Enrollment Period**

  The Medicare Part D Open Enrollment starts on October 15th and runs through December 7th. This is the time of the year that Medicare Beneficiaries have an opportunity to select plans that can best suit their needs regarding the appropriate prescription plans. If you would like to have an event in your community please let our office know.

- **Benefits Counseling and Enrollment Assistance Project**

  The Area Agency on Aging has been advised that contract arrangements are being developed between the National Council on Aging and the National Association of Area Agencies on Aging. Once the contract is executed the Area Agency on Aging will be notified.

  The Area Agency will develop a model to work with Medicare Advantage plans to identify Plan members that may benefit from the Medicare Cost Savings program. This project will be for 15 months. The Area Agency is also one of three Area Agencies selected from Minnesota, Texas, and Virginia.
ITEM #5. D.
PUBLIC SAFETY
CRIMINAL JUSTICE
Item #5: Department Reports

D. Public Safety

Criminal Justice Program Status Report ........................................... Manuel Cruz, Director

- Criminal Justice Division (CJD) Planning

The Office of the Governor – Criminal Justice Division continues to review all eGrant applications for FY2018-2019 and applications are standing by to receive the final outcome of the applications and funding decision from CJD.

- Computerized Criminal Justice History (CCH) Compliance

As per CJD, each county must reach 90% CCH status by August 1, 2018 in both categories (adult and juvenile) arrest dispositions in order for those who applied to receive an award from CJD.

Statewide Combined Completeness Percentage as of August 1:

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<tr>
<th>COUNTY</th>
<th>ADULT</th>
<th>JUVENILE</th>
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<tbody>
<tr>
<td>Cameron</td>
<td>91%</td>
<td>97%</td>
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<tr>
<td>Hidalgo</td>
<td>94%</td>
<td>96%</td>
</tr>
<tr>
<td>Willacy</td>
<td>91%</td>
<td>98%</td>
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</table>

Source: Texas DPS, Crime Records Service

- Regional Crime Victim’s Liaison Program

Staff continues to do outreach throughout the region. This past month, staff participated at various Night Out events and plans to participate in some events this month as well. Staff continues to collaborate with other agencies in the region to help provide services to victims of crime.

Should you have any questions, please advise.
ITEM #5. D.

PUBLIC SAFETY

EMERGENCY COMMUNICATIONS
Item #5: Department Reports

D. Public Safety

Emergency Communications Status Report

1. Consider Approval to Purchase 9-1-1 Promotional Material

As a part of our requirement for ongoing educational awareness, additional promotional items are needed to distribute to the public. There is a need for additional pencils, journals, zipper pouches, pillboxes, and drawstring bags, etc. Handing out promotional items with slogans or wording of our ongoing 9-1-1 campaigns will assist us in promoting important information to our residents. The cost estimate for this purchase is $198,703.10. ECOMMS currently has an existing contract with Promo Direct to purchase these items. This is a budgeted item previously approved by the funding agency, Commission on State Emergency Communications (CSEC).

ACTION ITEM
Item #5: Department Reports

D. Public Safety

Emergency Communications Status Report

- Location Validation Program
  Staff conducted follow up to the new service roads at the wind turbines in the San Perlita area. The purpose was to verify that the “service road” signs were in place; however staff discovered that they were not. A meeting was scheduled with E_ON Management to discuss the steps necessary to have the road signs installed.

  Staff met with Texas State Representative Armando Martinez to discuss the different EMS level of services in a 9-1-1 emergency and found out that the level of services and care is determined by a contractual agreement between the City and the EMS Provider.

  Staff also met with Census 2020 coordinators to establish guidelines and procedures to register qualified families for the upcoming census in all four counties.

- Database Program
  In August staff updated 107 streets in the Master Street Address Guide, and over 350 address request calls were received which resulted in 334 address tickets for 9-1-1 physical addresses. Database staff updates the 9-1-1 database and adds new streets and ranges as new subdivisions are developed in Hidalgo and Willacy Counties. Staff also updates the No Record Found (NRF) list received from West Inc. in a daily basis. NRFs are those telephone numbers that dial 9-1-1 and no record shows in the 9-1-1 system.

  Additionally staff validates 9-1-1 physical addresses for West Inc. on the new VOIP (Voice Over Internet Protocol) TNs being issued in this Region. This process is performed, since it is the telephone company responsibility to validate a phone number physical address before issuing them to customers.

- Mapping Program
  Mapping Program staff has transitioned all 9-1-1 physical address data to the new State approved EGDMS Schema; this change is vital to the future of 9-1-1 call routing. It has been implemented at the LRGVDC 9-1-1 office as well as the host sites at McAllen PD and the Hidalgo County Sheriff’s Office. Staff member Joe Garcia is attending the EGDMS 3 project start meeting at CSEC offices. Mapping Staff continuously works on address point verifications in
order to ensure accurate call routing in the new I-3 9-1-1 Environment. Staff also continues to update address information on its local maps.

- **System and Public Safety Answering Point (PSAP) Operations**
  Systems staff continues monitoring our PSAP sites. Systems team continues the installation of a third Host site at our Weslaco office that will help create a segregated network. We have started our PSAP Audits for FY19 Q1, and our back-up network has been completely deployed with AT&T fiber, adding redundancy to our 9-1-1 networks which will significantly decrease down time.

- **Public Education/Training Program**
  Public Education is an ongoing priority for the Emergency Communications 9-1-1 Division and staff continues to reach out to communities to educate residents. The E-Comm 9-1-1 Division has kicked off this year’s series of National Night Out Events throughout Hidalgo and Willacy County. The 9-1-1 Division distributed over 17,600 promotional items in August.

Upcoming Public Education events are as follows:
- September 11, 2018 – Mission National Night Out
- September 15, 2018 – Meet Your 9-1-1 Heroes - Mission
- September 21, 2018 – Valley Environmental Summit

**Event Request Notice:** To streamline the event request process, a new online request form has been implemented to assist in scheduling new event requests. Beginning as of August; all event requests will have to be submitted through our online system. This “Online Request Form” must be submitted 14 business days before your event. All field’s must be populated, and the event fler must be uploaded as well; leaving any fields unpopulated, will not allow you to submit your request through the online system. To view the online system, visit our site: [www.lrgvde911.org](http://www.lrgvde911.org) and select the “Event Request” tab. Once the event has been submitted, an ECOMMS staff member will receive the notification and approve or deny the event based on availability.

Efforts continue to focus on educating the Lower Rio Grande Valley on “Kari’s Law” along with “Text to 9-1-1” and “Know Your Location.”
ITEM #5. D.

PUBLIC SAFETY

HOMELAND SECURITY
Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, September 26, 2018

Item #5: Department Reports

D. Public Safety

Homeland Security Program Status Report........................................Manuel Cruz, Director

- Homeland Security Program

  Staff conducted a workshop to review its regional THIRA (Threats and Hazards Identification and Risk Assessment) and SPR (Stakeholder Preparedness Review) on September 7, 2018 at the SPI Convention Center. The THIRA/SPR process is a COG requirement under the Homeland Security Grants Division.

  Staff continues to provide technical assistance to jurisdictions with Emergency Management Plans (EMP s), and identifying training opportunities for regional first responders.

  Staff provide assistance during the inclement weather during the week of September 10th at the Disaster District Chair (DDC), DPS Regional Headquarters. While no severe weather threaten our region, staff was able to use this opportunity for training purposes.

- Citizen Corps Program (CCP)/Community Preparedness

  In conjunction with National Preparedness Month, LRGVDC CCP is launching its new campaign, “Ready RGV! Learn. Prepare. Engage”; the new website will serve as a regional clearing house for community preparedness.

- FY 2017 Homeland Security Grant Program

  Staff continues to monitor active grants for the FY 2017 grant funding cycle and assist jurisdictions with technical assistance. Staff is closing out two FY 2017 grants (Edinburg-Mission HAZ-MAT Team Project & Hidalgo County Interop Communications Expansion Project).

- FY 2016 Homeland Security Grant Program

  Staff is in process of purchasing personal protective kits under this grant to help build community resilience.
ITEM #5. D.
PUBLIC SAFETY
REGIONAL POLICE ACADEMY
Lower Rio Grande Valley Development Council  
Board of Directors Meeting  
Wednesday September 26, 2018

Item #5: Department Reports

D. Public Safety

Regional Police Academy Status Report

- **In-Service Training Hours Reported**  
  
<table>
<thead>
<tr>
<th>Classes Reported</th>
<th>08/20/18 - 09/14/18</th>
<th>Year to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers Attending</td>
<td>14</td>
<td>124</td>
</tr>
<tr>
<td>Total Training Hours</td>
<td>279</td>
<td>1910</td>
</tr>
<tr>
<td>Total Training Hours</td>
<td>133</td>
<td>1212</td>
</tr>
</tbody>
</table>

- **Basic Peace Officer Academy Cadets Enrolled**

  197th Total Cadets – 36
  198th Total – 32

- **August/September In-Service Scheduled**
  - Crisis Intervention Training
  - Verbal De-Escalation
  - Intermediate Arrest Search and Seizure
  - Intermediate Use of Force
  - TCOLE Basic Instructor Course
  - TCIC/NCIC Less than Full Access

- **Basic Peace Officer Course Upcoming Academies**
  - 197th BPOC Night Academy – Upper Valley  
    Started: March 05, 2018
  - 197th BPOC Night Academy – Lower Valley  
    Started: March 05, 2018
  - 198th BPOC – Day Academy  
    Started: September 04, 2018
  - 199th and 200th – Testing will begin October 2018

- **Academy Graduation Dates**
  - 197th BPOC-Night Academy  
    Scheduled: November 2018
  - 198th BPOC – Day Academy  
    Estimated: February 2019
ITEM #5. E.

TRANSPORTATION
Item #5: Department Reports

E. Transportation

Valley Metro Status Report .......................................................... Tom Logan, Director

1. Consider Approval to Authorize Purchase of Transit Revenue Vehicle through Texas Smart Buy

Valley Metro recommends the purchase of a transit revenue vehicle through Texas Smart Buy, Contract #071-A1. The vehicle price will be $70,492. This transit revenue vehicle is a Type II Cutaway Bus providing 24 seats for passengers, and has ADA accessibility. Funds received through the Texas Department of Transportation (TxDOT) from Section 5339 Funding will support the purchase of this vehicle. This unit will be placed on service within the rural Willacy County Demand Response service area. The Willacy County Demand Response service ensures passengers reach medical, educational, and other necessary resources on a regular basis. FTA regulations allow this purchase through State managed Co-ops like Texas Smart Buy.
Item #5: Department Reports

E. Transportation

Valley Metro Status Report .......................................................... Tom Logan, Director

2. Consider Approval to Authorize Agreement between LRGVDC and the City of Brownsville for Administration of Metro Connect Transit Services

It is the purpose of this Agreement to establish a cooperative and mutually beneficial relationship between the parties and to set forth the relative responsibilities of the parties to disseminate information and make appropriate referrals. The City of Brownsville has received funding from the Texas Department of Transportation (TxDOT) to provide transportation services through the Intercity Bus Program for the Metro Connect Services.

Metro Connect established three (3) new routes: the Green Line, the Red Line, and the Blue Line which will feed directly into the two (2) regional hubs at La Plaza and Central Station. The proposed routes will provide limited-stop intercity service from UTRGV Edinburg to McAllen, from McAllen to Brownsville, and from Brownsville to Port Isabel. Connecting regional hubs in the area and a commitment to seamless transportation are the primary driving forces for this project.
Agreement
Between The Lower Rio Grande Valley Development Council/Valley Metro
And
The City of Brownsville/Brownsville Metro

The following Agreement sets forth the terms between the following: The Lower Rio Grande Valley Development Council herein referred to as the (“Valley Metro”) and the City of Brownsville/Brownville Metro, herein referred to as (“Brownsville Metro”) in the operation of the Metro Connect Intercity Service.

I. Purpose of Agreement

It is the purpose of this Agreement to establish a cooperative and mutually beneficial relationship between the parties and to set forth the relative responsibilities of the parties to disseminate information and make appropriate referrals. The City of Brownsville has received funding from the Texas Department of Transportation (TxDOT) to provide transportation services through the Intercity Bus Program for the Metro Connect Services.

Metro Connect established three (3) new routes, the Green Line, Red Line, and Blue Line, which will feed directly into the two (2) regional hubs, La Plaza and Central Station. The proposed route will provide limited-stop intercity service from UTRGV Edinburg to McAllen, from McAllen to Brownsville, and from Brownsville to Port Isabel. Connecting regional hubs in the area and a commitment to seamless transportation are the primary driving forces for this project.

II. Duration of Agreement

The Agreement will commence on October 1, 2018 with approval by all parties and shall remain in full force and will remain in effect until December 31, 2018 or until funds have been exhausted in accordance with the terms set forth herein.

III. General Provisions

It is understood by the parties that each should be able to fulfill its responsibilities under this Agreement in accordance with the provisions of law and regulation that govern their activities. Nothing in this Agreement is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time either party is unable to perform its functions under this Agreement consistent with each party’s statutory and regulatory mandates, the affected party shall immediately provide written notice to the other to establish a date for mutual resolution of the conflict.

IV. Responsibilities of the Parties under the Agreement

In consideration of the mutual aims and desires of the parties to this Agreement and in recognition of the public benefit to be derived from effective implementation of the programs involved, the parties agree that their responsibilities under this Agreement shall be as follows:

A. City of Brownsville/Brownsville Metro

Brownsville Metro will:
1. Serve as the fiscal agent for the Metro Connection project.

2. Work directly with its partners, the City of McAllen, the City of South Padre Island and The Lower Rio Grande Valley Development Council to monitor, manage and report all criteria in accord with the requirements of Texas Department of Transportation (TxDOT) and the Federal Transit Administration (FTA).

3. Evaluate the financial impact of this project utilizing the following performance measures:
   - Fares/Operating Costs
   - Operating Costs/Passenger Trip
   - Operating Costs/Revenue Vehicle Mile
   - Operating Costs/Revenue Vehicle Hour
   - Operating Costs/Total Vehicle Hour
   - Revenue Vehicle Hours/Total Vehicle Hour
   - Revenue Vehicle Miles/Revenue Vehicle Hour
   - Passenger Trips/Revenue Vehicle Hour
   - Passenger Trips/Revenue Vehicle Mile

   These performance measures will be obtained by monitoring the collection of fares, passenger trips, hours of services and miles of services.

4. Conduct monthly meetings with the City of McAllen, the City of South Padre Island and Valley Metro to ensure the goals and objectives are being met as well as to discuss efficiencies and possible modifications.

5. Gather community input by interviewing passengers and taking surveys on customer satisfaction, trip origin and destination, customer complaints and personal cost effectiveness (personal vehicles versus public transportation). The information obtained will be used to study the project’s value to the community and make any possible modifications if warranted.

6. Reimburse for transit operator hours invoiced (actual hours spent to operate service) and provide revenue service vehicles required for this service.

B. The Lower Rio Grande Valley Development Council/Valley Metro

Valley Metro will:

1. Provide qualified, experienced, trained, professional drivers as is customary in the industry for the operation of intercity revenue service on the Red Line, Blue Line, and Green Line in accordance with the schedules and route maps attached;

2. Ensure all drivers possess a valid commercial driver’s license;

3. Provide up to 1,310.70 hours of service for October 2018 at $24/hr. Service Rate and up to 3,423.10 hours of service per month at $22/hr. Service Rate for November and December 2018; (Drivers wage plus benefits) through the duration of Agreement, Sec. II;
4. Submit all pre-and post-trip inspection documentation daily and Driver’s Daily Report to the City of Brownsville for all service provided under this Agreement;

5. Immediately report any issue(s) related to the proper functioning and maintenance of the revenue vehicles;

6. Submit invoices weekly or not to exceed a month with backup reports to Brownsville Metro. Invoice must include the units of service provided and actual costs incurred; and

7. Ensure all drivers have a training check list in their personnel files, which lists all fare collection equipment, radio communications equipment, technical and safety equipment, tie downs, lift equipment, and accident and incident reporting procedures.

8. All billings shall include a detail breakdown of actual costs with appropriate documentation as stipulated on B.4 above. Brownsville Metro will have 30 days to remit payment from the day the billing is received. Billings will be submitted to:

   Brownsville Metro
   Attn: Tracie Orcillez
   755 International Blvd.
   Brownsville, Tx 78521

C. All Parties shall:

1. Develop and implement an efficient and effective transit system between the Parties;

2. Participate in joint planning, when appropriate, in order to better effect the goals of this agreement;

3. Exchange information and coordinate activities and programs for a more streamlined and efficient program system;

4. Provide cross training, as appropriate, between the staff of the Parties regarding program opportunities, services, policies, and procedures;

5. Promote the development of additional linkages with other appropriate partners, including state, local and community agencies;

6. Maintain the confidentiality of participant information and use participant data only in the administration of the Parties’ programs; and

7. Designate a liaison whose functions will include serving as a resource to their agency for implementation of the Agreement, providing guidance for the implementation of services under the Agreement, coordinating communication and meetings between the Parties to review policy, procedures and other issues related to the Agreement, and coordinating interagency training programs.

8. Ensure compliance with all rules and regulations set forth in the Federal Intercity Bus Program 2017 Project Grant Agreement with the Texas Department of Transportation (Attached to this Agreement).
9. Provide appropriate insurance and liability coverage suitable for open to the public “for hire” operation and each party shall list each agency (City of Brownsville and Valley Metro) “as additional insured.”

V. Allocation of Costs

The parties in this Agreement assume full responsibility for their respective costs associated with their performance of the terms of this Agreement as set out in the budget of the submitted grant proposal and attachment (Metro Connect – Work Assignment). In no event, except as may be provided in a Supplemental Agreement, shall any party be obligated to pay or reimburse any expense incurred by another party under this Agreement.

VI. Amendment or Cancellation of Agreement

The Agreement may be amended at any time in writing and by mutual consent of the parties. The Agreement may be cancelled by either party upon thirty (30) days written notice. Where one party believes that there has been a material breach of any provisions herein, notice must be provided in writing which allows the other party ten (10) days to resolve the allegation to the satisfaction of the other party. Nothing in this agreement prevents the parties from coming to a mutually agreeable resolution through procedures and terms agreeable to among the parties. If the alleged breach remains unresolved at the end of ten (10) days, the Agreement may be cancelled immediately upon a second written notice.

Approved:

The undersigned parties bind themselves to the faithful performance of this Agreement. It is mutually understood that this Agreement shall not become effective until approved by all parties involved.

The City of Brownsville/Brownsville Metro

____________________________________
Signature

____________________________________
Date

____________________________________
Name and Title

The Lower Rio Grande Valley Development Council/Valley Metro

____________________________________
Signature

____________________________________
Date

____________________________________
Name and Title
STATE OF TEXAS  
COUNTY OF TRAVIS  

FEDERAL INTERCITY BUS  
FISCAL YEAR 2017  
PROJECT GRANT AGREEMENT

THIS PROJECT GRANT AGREEMENT (PGA) is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State" and Brownsville, City of, called the "Subrecipient".

WITNESSETH

WHEREAS, under 49 United States Code Section 6311(f), Intercity Bus, the SubRecipient submitted a project proposal for financial assistance to be used to provide transportation services; and,

WHEREAS, Texas Transportation Code Chapter 455 authorizes the State to assist the Subrecipient in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

WHEREAS, the U.S. Secretary of Transportation approved the State’s request for funding; and,

WHEREAS, the Governor of the State of Texas has designated the Texas Department of Transportation to receive federal funds under the Section 6311 grant program; and

WHEREAS, the Subrecipient submitted a Fiscal Year 2017 Grant Application (if applicable) for state financial assistance, and the Texas Transportation Commission approved the application by Minute Order Number(s) 114612; and,

WHEREAS, the Subrecipient must execute a Grant Application (if applicable) and Fiscal Year Certifications and Assurances each fiscal year grant period for consideration for new state and federal grants; and

WHEREAS, a Master Grant Agreement (MGA) between the Subrecipient and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA;

NOW THEREFORE, the State and Subrecipient agree as follows:
AGREEMENT

ARTICLE 1. GRANT TIME PERIOD
This PGA becomes effective when fully executed by both parties or on 12/15/2018, whichever is later. This PGA shall remain in effect until 12/31/2017, unless terminated or otherwise modified in an Amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Subrecipient has submitted the Grant Application (if applicable) and Certification and Assurances to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

ARTICLE 2. PROJECT DESCRIPTION
A. The Subrecipient shall complete the public transportation project described in the Grant Application, the Attachment A - Approved Project Description, and the Attachment B - Project Budget. Attachments A and B are attached to and made a part of this agreement. The Subrecipient shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.

B. If applicable, the Subrecipient shall begin competitive procurement procedures by issuing an Invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line items referenced in Attachment A. No later than sixty (60) days after issuance of public notification, the Subrecipient shall publicly open all bids or privately review proposals. The Subrecipient shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Subrecipient shall notify the department in writing when it is necessary to exceed these deadlines.

ARTICLE 3. COMPENSATION
The maximum amount payable under this PGA without modification is $2,557,809 and 386,040. Transportation Development Credits, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the Grant Application, the Attachment A, and the Attachment B.

Invoices are to be submitted electronically through the eGrants system.

ARTICLE 4. AMENDMENTS
Except as noted in the MGA, changes in the scope, objectives, cost, or duration of the project authorized in this agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

ARTICLE 5. INCORPORATION OF MGA PROVISIONS
This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution of this PGA, unless an exception has been made in this agreement.

ARTICLE 6. SIGNATORY WARRANTY
Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

ARTICLE 7. ACCESS TO INFORMATION
The Subrecipient is required to make any information created or exchanged with the state pursuant to this contract, and not otherwise excepted from disclosure under the Texas Public Information Act,
THIS AGREEMENT IS EXECUTED by the State and the Subrecipient in duplicate.

THE SUBRECIPIENT
Charlie Cabler
Signature
City Manager
Title
12/23/2016
Date

THE STATE OF TEXAS
Irma Flores
Signature
Public Transportation Coordinator
Title
12/29/2016
Date

List of Attachments
A – Approved Project Description
B – Project Budget
ATTACHMENT A
APPROVED PROJECT DESCRIPTION

This project provides federal funds for up to 50% of the net operating expense for the routes listed below. These interurban bus routes will make meaningful connections with intercity carriers.

Routes
South Padre Island/Brownsville
Brownsville/McAllen
McAllen/Edinburg

This project also provides federal funds for marketing of the routes mentioned above and federal funds and TDC for the purchase of 4 vehicles and associated equipment for use on the routes; as well as preventive maintenance funding to maintain previously federally funded vehicles for this service.

The transit provider’s response to the 2010 Coordinated Call for Projects is hereby incorporated into the project description except as amended in this attachment.

Transit provider shall comply with Article 12: Project Records and Reports of the MGA requiring procurement and project milestones / quarterly progress reports. Within 30 days of PGA execution, the subrecipient will provide the TxDOT PTC with a project milestone plan that delineates fund expenditures throughout the contract period.

Per Texas Administrative Code (TAC) 31.47, Audit and Project Close-Out Standards: The subrecipient shall make every reasonable effort to complete all project activities and request appropriate reimbursements within the time period specified in the PGA and TAC 9.135, Suspension or Termination for Cause: On termination of a subgrant, the unexpended and unobligated funds awarded to the subgrantee immediately revert to the department (TxDOT).

TxDOT’s Public Transportation Division’s (PTN) Federal Transit Administration overall Disadvantaged Business Enterprise (DBE) goal for fiscal years 2016 - 2017 is 3.33 percent of funds expended by grantees. This is not a contract specific goal but an overall goal for annual DBE participation. PTN grantees should undertake efforts to include DBE businesses in purchasing and contracting opportunities, and are encouraged to utilize DBE business whenever practicable.
Amendment #1: This amendment proposal is to follow up to previous request. We are formally requesting a contract extension to allow us to expend all funds. We have experience an increase in fare collection that has allowed us to reduce our operating expenses therefore extending the amount of time needed to spend all funds awarded. In addition, we experience several delays in releasing the RFP for the Capital equipment however the RFP has been released and we are scheduled to receive submittal this month. The goal is to take to City Commission for award in December 2017. At this time, we are requesting the extension through the end of December 2018.
Amendment #2: Due to the transition of Metro Connect to RGV Metro and to better utilize the projected remaining balance, a budget amendment is being requested to adjust the Preventative Maintenance (PM) line item from $371,615 to $197,131 ($174,484 decrease difference) and Marketing line item from $67,680 to $29,817 ($37,863 decrease difference). And, increase the Operating line item from $293,314 to $505,661 ($212,347 increase difference). These adjustments will adjust the local match as follows, accordingly: PM Local from $92,904 to $49,283 ($43,621 decrease difference) and Marketing Local from $16,920 to $7,454 ($9,466 decrease difference); and, increase the Operating Local Match from $293,314 to $505,661 as follows - ($43,621 + 9,466 + Projected Fare box Revenue $72,450 + Additional Local Match of $86,810 = $212,347)
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### Redline: McAllen to Brownsville

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*No Drive Time Only for Hrs. Report Time at Terminal Sunday's only.

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**Proposed Rate**: $24.00, $24.00, $22.00, $22.00  
**Proposed Cost**: $1,943.72, $28,902.00, $33,052.00, $36,159.00, $104,651.00  
**Valley Metro**

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Item #5: Department Reports

E. Transportation

Valley Metro Status Report .......................................................... Tom Logan, Director

- Ridership Report
  Both the rural and urban transit systems are operating and all systems are monitored daily. For the month of August 2018 ridership for the urban system, which operates Monday through Saturday in the urban areas of Hidalgo, Cameron, and Starr Counties has been averaging 7,550 passengers a week. Ridership for the rural system which operates in the rural areas of Cameron, Hidalgo, Willacy, Starr, and Zapata Counties has an average of 1,868 passengers per week for the month of August.

See attachment A
### FY 2016 URBANIZED PERFORMANCE MEASURES

**Service Efficiency**

- Passengers per revenue mile: 0.29 State Avg. = 0.95
- Passengers per revenue hour: 5.85 State Avg. = 14.57

**Cost Effectiveness**

- Cost per revenue mile: $3.01 State Avg. = $4.54
- Cost per revenue hour: $57.91 State Avg. = $69.62
- Cost per passenger: $8.51 State Avg. = $4.78

### FY 2016 NONURBANIZED PERFORMANCE MEASURES

**Service Efficiency**

- Passengers per revenue mile: 0.31 State Avg. = 19
- Passengers per revenue hour: 0.31 State Avg. = 3.61

**Cost Effectiveness**

- Cost per revenue mile: $3.95 State Avg. = $3.19
- Cost per revenue hour: $71.08 State Avg. = $60.90
- Cost per passenger: $19.24 State Avg. = $16.89

### FY 2008 - 2018 Monthly Ridership Summary

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<td>FY 08</td>
<td>9,978</td>
<td>4,027</td>
<td>4,378</td>
<td>4,077</td>
<td>9,097</td>
<td>9,065</td>
<td>8,832</td>
<td>9,195</td>
<td>9,624</td>
<td>9,031</td>
<td>8,706</td>
<td>9,031</td>
<td>67,542</td>
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</tr>
<tr>
<td>FY 09</td>
<td>9,938</td>
<td>9,073</td>
<td>7,540</td>
<td>7,454</td>
<td>8,223</td>
<td>9,204</td>
<td>10,836</td>
<td>10,274</td>
<td>9,566</td>
<td>10,307</td>
<td>10,537</td>
<td>10,951</td>
<td>116,522</td>
<td>99,226</td>
<td>38%</td>
</tr>
<tr>
<td>FY 10</td>
<td>10,274</td>
<td>9,702</td>
<td>8,580</td>
<td>8,471</td>
<td>8,670</td>
<td>9,204</td>
<td>10,836</td>
<td>10,274</td>
<td>9,566</td>
<td>10,307</td>
<td>10,537</td>
<td>10,951</td>
<td>116,522</td>
<td>99,226</td>
<td>38%</td>
</tr>
<tr>
<td>FY 11</td>
<td>12,184</td>
<td>9,480</td>
<td>9,336</td>
<td>9,254</td>
<td>9,445</td>
<td>8,016</td>
<td>11,255</td>
<td>10,460</td>
<td>8,801</td>
<td>10,046</td>
<td>10,176</td>
<td>12,111</td>
<td>120,954</td>
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</tr>
<tr>
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<td>15,256</td>
<td>14,962</td>
<td>14,367</td>
<td>17,057</td>
<td>10,106</td>
<td>23,184</td>
<td>22,450</td>
<td>22,027</td>
<td>25,436</td>
<td>25,307</td>
<td>29,518</td>
<td>309,624</td>
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<tr>
<td>FY 13</td>
<td>35,707</td>
<td>32,758</td>
<td>26,634</td>
<td>23,293</td>
<td>26,542</td>
<td>28,850</td>
<td>30,087</td>
<td>31,465</td>
<td>29,911</td>
<td>28,744</td>
<td>30,596</td>
<td>34,255</td>
<td>398,850</td>
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<td>41,893</td>
<td>30,069</td>
<td>23,338</td>
<td>28,011</td>
<td>28,593</td>
<td>29,386</td>
<td>33,628</td>
<td>29,761</td>
<td>29,886</td>
<td>31,733</td>
<td>35,241</td>
<td>397,587</td>
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</tr>
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<td>55,976</td>
<td>37,648</td>
<td>29,214</td>
<td>29,063</td>
<td>35,785</td>
<td>39,930</td>
<td>28,432</td>
<td>40,056</td>
<td>45,891</td>
<td>38,683</td>
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<td>50,274</td>
<td>38,130</td>
<td>36,305</td>
<td>51,887</td>
<td>46,286</td>
<td>56,675</td>
<td>37,900</td>
<td>33,822</td>
<td>32,148</td>
<td>539,431</td>
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<tr>
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<td>63,305</td>
<td>58,773</td>
<td>45,397</td>
<td>34,433</td>
<td>45,012</td>
<td>33,051</td>
<td>47,542</td>
<td>47,628</td>
<td>40,601</td>
<td>41,409</td>
<td>37,719</td>
<td>47,917</td>
<td>562,787</td>
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<td>80,744</td>
<td>70,823</td>
<td>39,507</td>
<td>53,877</td>
<td>64,209</td>
<td>56,076</td>
<td>68,058</td>
<td>42,956</td>
<td>42,189</td>
<td>42,264</td>
<td>39,339</td>
<td>675,277</td>
<td>13,950</td>
<td>2%</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Monthly Change from Previous FY</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 09</td>
<td>37%</td>
</tr>
<tr>
<td>FY 10</td>
<td>37%</td>
</tr>
<tr>
<td>FY 11</td>
<td>37%</td>
</tr>
<tr>
<td>FY 12</td>
<td>37%</td>
</tr>
<tr>
<td>FY 13</td>
<td>37%</td>
</tr>
<tr>
<td>FY 14</td>
<td>37%</td>
</tr>
<tr>
<td>FY 15</td>
<td>37%</td>
</tr>
<tr>
<td>FY 16</td>
<td>37%</td>
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<tr>
<td>FY 17</td>
<td>37%</td>
</tr>
<tr>
<td>FY 18</td>
<td>37%</td>
</tr>
<tr>
<td>% Change</td>
<td>37%</td>
</tr>
</tbody>
</table>

### FY 2018 September - August

- Urban service: service between or within urbanized areas
- Rural service: service in rural low-population areas outside of urbanized areas
Hidalgo County: 58,838.45
Starr County: 9,360.77
Zapata County: 1,238.26
Cameron County: 25,688.83
Willacy County: 1,876.57

Total Revenue Hours: 2,171,687

Revenue Hours Provided
- Hidalgo County: 58,838.45
- Starr County: 9,360.77
- Zapata County: 1,238.26
- Cameron County: 25,688.83
- Willacy County: 1,876.57

Total Revenue Hours: 97,002.88

Distribution of Revenue Hours
- Hidalgo County: 61%
- Starr County: 10%
- Zapata County: 1%
- Cameron County: 26%
- Willacy County: 2%

Distribution of Revenue Miles
- Hidalgo County: 64%
- Starr County: 8%
- Zapata County: 1%
- Cameron County: 25%
- Willacy County: 2%

Revenue Miles Provided
- Hidalgo County: 1,392,044
- Starr County: 174,565
- Zapata County: 27,541
- Cameron County: 530,713
- Willacy County: 46,824

Total Revenue Miles: 2,171,587