AGENDA
BOARD OF DIRECTORS
LRGVDC Main Campus, Building B
301 W. Railroad Street
Weslaco, TX 78596

Wednesday, June 27, 2018    12:00 PM    Ken Jones Executive Board Room

Presiding: The Honorable Norma G. Garcia, President

Item #1: Call to Order

A. Roll Call
B. Invocation
C. Pledge of Allegiance

Item #2: Consider Approval of Meeting Minutes (May 30, 2018)

ACTION ITEM

Item #3: Public Comment and/or Report from Legislative Delegation

Item #4: Administration

A. Executive Director Report

ACTION MAY BE TAKEN ON ANY OF THE FOLLOWING ITEMS

1. Introduction of New Staff Members
2. Census 2020
3. BikeShare RGV
4. 2018 Road to Recycling – Regional Tire Collection
5. RGV 2020
6. RGV to DC 2018

LRGVDC Updates & Activities
Item #5: Department Reports

A. Economic Development

Economic Development Status Report ......................................................... Terrie G. Salinas, Director

- Status on Regional Small Cities Coalition
- Economic Development Administration (EDA) Grant Opportunities

Explore RGV Status Report ................................................................. Blanca Davila, Economic Development Specialist

- Status on Explore RGV Project

RSTEC Update ..................................................................................... Matt Ruszczak
Executive Director

B. Community & Environmental Services

Community Development Status Report ................................................. Marcie Oviedo, Director

- HUD Disaster Recovery Housing Program
- Non-Entitlement CDBG Program (Cameron & Willacy Counties)

Environmental Resources Status Report

- Solid Waste Management Program
- Water Resources
  - Rio Grande Regional Water Planning Group (Region M)
  - Reservoir Levels

C. Health & Human Services

Area Agency on Aging (AAoA) Status Reports ................................. Jose L. Gonzalez, Director

1. Consider Approval of Federal Grant Opportunity by the Centers for Disease Control (CDC)

   ACTION ITEM

2. Consider Approval for Advisory Council Recommendation RE: Amigos Del Valle Budget Amendment for Fiscal Year 2018

   ACTION ITEM

- New Information Management System to be Rolled Out
- Texas State Plan on Aging
D. Public Safety

Criminal Justice Status Report ................................................................. Manuel Cruz, Director

- Criminal Justice Division (CJD) Planning
- Computerized Criminal Justice History Compliance
- Regional Crime Victim’s Liaison Program

Emergency Communications Status Report ........................................... Manuel Cruz, Director

1. Consider Approval of Interlocal Cooperative Agreement between LRGVDC ECOMMS/9-1-1 and Local Governments

   ACTION ITEM

2. Consider Approval to Purchase Server Equipment and Installation for the ECOMMS/9-1-1 Disaster Recovery Network at LRGVDC Main Campus at 301 W. Railroad St., Building B in Weslaco

   ACTION ITEM

- Location Validation Program
- Database Program
- Mapping Program
- System and Public Safety Answering Point (PSAP) Operations Program
- Public Education/Training Program

Homeland Security Status Report ......................................................... Manuel Cruz, Director

- Homeland Security Program & Funding Opportunity FY 2018
- Citizen Corps Program (CCP)/Preparedness
- FY 2017 Homeland Security Grant Program

Regional Police Academy Status Report ............................................. Randall Snyder, Training Coordinator

- In-Service Training Hours Reported
- Basic Peace Officer Academy Cadets Enrolled
- July/August In-Service Schedule
- Basic Peace Officer Course Upcoming Academies
- Academy Graduation Dates

E. Transportation

Hidalgo County Metropolitan Planning Organization Status Report ........ Andrew Canon, Director

Valley Metro Status Report ..................................................................... Tom Logan, Director

- Ridership Report
Item #6: New or Unfinished Business

Item #7: Adjourn

*REMINDER*

NO MEETING IN JULY

Next Meeting Date:
Wednesday, August 29, 2018

Agenda items may be considered, deliberated and/or acted upon in a different order than numbered above.

The Board of Directors of the Lower Rio Grande Valley Development Council reserves the right to adjourn into Executive (Closed) session at any time during the course of this meeting to discuss any of the items listed on this agenda as authorized by the Texas Open Meetings Act, Chapters 551.071, 551.072, 551.074, and 551.075, Texas Government Code. No final action will be taken in Executive Session.

PUBLIC INPUT POLICY:

"At the beginning of each LRGVDC meeting, the LRGVDC will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the LRGVDC must be signed up to do so prior to the open comment period. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the LRGVDC. For issues or topics which are not otherwise part of the posted agenda for the meeting, LRGVDC members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Chair as these items are considered, and the same 3 minute time limitation applies."
Vice President Norma Garcia called the meeting to order at 12:58 p.m. and a quorum was declared.

The Vice President then moved to item 2: Consider Approval of Meeting Minutes (April 25, 2018). Mr. Ronald Mills made a motion to approve the minutes as presented. Mayor Pro-tem Norie Gonzalez Garza seconded the motion, and upon a vote the motion carried unanimously.

Vice President Garcia then moved to item 3: Public Comment and/or Report from Legislative Delegation. She acknowledged the recent election of Cameron County Commissioner Alex Dominguez as a State Representative and congratulated him.

The Vice President next recognized Professor Ann Millard with Texas A&M Public Health in McAllen. Prof. Millard informed the Board of Texas A&M’s efforts to prevent diabetes through economic development and multimodal transportation.

Next Mr. Salomon Torres, Program Manager for Unidos Contra Diabetes (UCD) was recognized and informed the Board about UCD’s origins and affiliations. He stated that there is an opportunity from the Center for Disease Control which would fund innovative strategies to prevent diabetes and heart disease; only fifteen (15) entities throughout the country will be awarded these funds and the application due date is July 9. UCD’s goal is to reduce the rate of diabetes by 10% and Mr. Torres stated that he may want to present a competitive proposal to the Board at the next meeting.

The Vice President then moved to item 4: Administration

A. Act on Recommendations from Nominating Committee

1. Selection of Five (5) Persons for Election as Members-at-Large to the General Membership

Vice President Garcia stated that the Nominating Committee’s recommendations for the five (5) persons to be considered by the Board of Directors are as follows:
Mayor David Suarez made a motion to elect the five (5) Members-at-Large as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.

2. Selection of Three (3) Members-at-Large to be Elected to the 2018-2019 Board of Directors

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<thead>
<tr>
<th>NAME</th>
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<tr>
<td>Mayor Rick Cavazos</td>
<td>Los Indios</td>
<td>Cameron</td>
<td>Board of Directors</td>
</tr>
<tr>
<td>Hon. Norma G. Garcia</td>
<td>Donna</td>
<td>Hidalgo</td>
<td>General Membership</td>
</tr>
<tr>
<td>Mr. Eddy Gonzalez</td>
<td>Edcouch</td>
<td>Hidalgo</td>
<td>General Membership</td>
</tr>
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</table>

Mayor Henry Hinojosa made a motion to elect the three (3) Members-at-Large to the 2018-2019 Board of Directors as presented. Mr. Ronald Mills seconded the motion, and upon a vote the motion carried unanimously.

B. Executive Director Report

1. Introduction of New Staff Members
   Mr. Garza introduced:
   Rudy Zamora, Planner 1, HCMPO
   Crystal Gonzalez, Planner 1, HCMPO
   Monic Galvan, Receptionist
   The Board warmly welcomed our new employees.

LRGVDC Updates & Activities
Mr. Garza was recognized and addressed the following items:

2. RGV to DC 2018
   The RGV to DC trip is planned for the week of June 11 and is being coordinated by the RGV Partnership. Currently about 50 individuals have registered and 10 cities will be represented at our nation’s capital.

3. RGV 2020 (CEDS)
   Mr. Garza stated that this project is almost complete and that there are a few more interviews to conduct, primarily with state and elected officials. During the interviews staff will ask about priorities that should be brought forth during next year’s legislative session.

4. 2018 Road to Recycling – Reginal Tire Collection Project
   The Solid Waste Advisory Committee (SWAC) met and is in favor of continuing this tire collection and recycling effort. This event will be structured similarly to the way it was done last year. The next collection event has been scheduled for July 28.
5. **2020 Regional Census Taskforce**
   Mr. Garza stated that the Census Taskforce met on May 10 and expressed appreciation for the involvement and interest the Census Bureau has shown for this region. The Census Bureau is well aware that the Rio Grande Valley is historically an undercounted region. The Taskforce recommends that every city has a Complete Count Committee to facilitate activities for accurate counts on the 2020 Census.

6. **BikeShare RGV**
   Mr. Garza informed the Board that the BikeShare RGV Advisory Committee would like to move forward with an RFP (Request for Proposals) for a dockless bike system across the Valley. This system would be integrated with B-Cycle, the system the City of McAllen currently uses, and this dockless system would provide a regional solution that would integrate throughout the Valley. This would be a zero cost investment to cities, and the reason we are able to do this is because of economies of scale. The way this has been discussed in the past is by the population of individual cities; now this system is being look at as providing service to a metropolitan area with a population of approximately 1.4 million. After a vendor is selected through the RFP process, compliance measures will be created and presented to the commission or council of every city that would like to participate in this service. The cities would develop an ordinance structure to allow a permit for the vendor to operate within their city. Upon conclusion of discussion **Mayor Henry Hinojosa made a motion to approve releasing an RFP for a dockless bike rental system to be used throughout the Rio Grande Valley. Commissioner Esmeralda Lozano seconded the motion, and upon a vote the motion carried unanimously.**

Upon conclusion of Administration items, Vice President Garcia moved to item 5: Department Reports.

A. **Economic Development**

   **Economic Development Status Reports**
   Ms. Terrie Salinas, Economic Development Director was recognized and stated that the status reports on Kari’s Law and Keeping PACE in Texas were in the Board packet for review.

   **Explore RGV Status Report**
   Ms. Blanca Davila, Economic Development Specialist, was recognized and gave the status report on the progress of the Explore RGV project.

B. **Community & Environmental Services**

   **Community Development Status Report**
   Program Director Marcie Oviedo was recognized and informed the Board that the status reports on the HUD Disaster Recovery Housing Program, the Solid Waste Management Program, and Water Resources were in the Board packet for review.

C. **Health & Human Services**

   **Area Agency on Aging Status Reports**
Program Director Joe Gonzalez was recognized and stated that the status reports on the annual Centenarian Recognition and the Medicare Improvement for Providers and Patients Act (MIPPA) events were in the Board meeting packet for review. He added that Area Agency on Aging staff is available upon request to give presentations on Medicare or any of the benefits covered by this program.

D. Public Safety
Vice President Garcia next recognized Public Safety Director Manuel Cruz to address the following items:

**Criminal Justice Program Status Reports**
Mr. Cruz stated that the Criminal Justice Program reports are available for review in the Board meeting packet.

**Emergency Communications Status Report**

1. **Consider Approval to Purchase One (1) Vehicle for Emergency Communications/9-1-1 Division**

   Mr. Cruz stated that staff requests Board approval to purchase an eight (8) passenger vehicle that would be primarily utilized to transport staff and tow the ECOMM/9-1-1 trailer to public education events. This vehicle would also provide transportation for department staff to local and out of region events. The Commission on State Emergency Communications (CSEC) has approved this purchase which would be made through Texas Buy Board purchasing cooperative of which LRGVDC is a member. The Buy Board Purchasing Cooperative has selected Gunn Chevrolet through a competitive bid process to sell this vehicle at the cost of $54,777.00. **Mr. Eddy Gonzalez made a motion to approve the purchase of one (1) eight (8) passenger vehicle for the Emergency Communications/9-1-1 Division as presented. Mayor Pro-tem Pete Garcia seconded the motion, and upon a vote the motion carried unanimously.**

**Homeland Security Status Report**
Mr. Cruz noted that the Homeland Security Program status reports were in the Board meeting packet for review and reminded all those present that hurricane season begins June 1.

**Regional Police Academy Status Report**
Mr. Cruz reported that the Regional Police Academy currently has 88 cadets slated to graduate in August.

E. Transportation

**Hidalgo County Metropolitan Planning Organization Status Report**
Andrew Canon, Director of the HCMPO, was recognized and thanked Mayor Chris Boswell for participating in the recent Motorcycle Awareness Ride. Mr. Canon announced that the final delivery of food donated at the 8th Annual Walk n Rolla event was brought to the UTRGV Food Bank two weeks ago. This event garnered 3,544 pounds of food which was divided between the Edinburg and Brownsville campuses. Mr. Canon also reported that he was at a recent TxDOT meeting and they were able to secure TxDOT allowing for a Request for Qualifications (RFQ)
process to renovate the Pharr Interchange through a design/build process with an estimated time of completion in 2023.

Valley Metro Status Report

Program Director Tom Logan was recognized and addressed the following:

1. Consider Approval to Purchase a Vehicle Lift

   Mr. Logan informed the Board that staff requests approval to purchase a vehicle lift to be used by the Valley Metro Maintenance Division. A vehicle lift is necessary for routine and preventive maintenance to vehicle transmissions, engines, etc. Purchase of this piece of equipment would be made using grant funds and has been approved by TxDOT through the Buy Board Purchasing Cooperative. The Buy Board Purchasing Cooperative has selected Reeder Distributors, Inc. through a competitive bid process to sell this vehicle lift at a cost of $25,990.00. **Commissioner Esmeralda Lozano made a motion to approve the purchase of a vehicle lift as approved by TxDOT. Mr. Ronald Mills seconded the motion, and upon a vote the motion carried unanimously.**

2. Consider Approval of Revisions to Vehicle Maintenance & Facility Maintenance Policy

   The policy revisions consist of the addition of the International Starcraft Type 11 Preventative Maintenance checklist to the Valley Metro Vehicle Maintenance & Facility Maintenance Policy. This addition reflects new vehicles purchased and leased through the University of Texas Rio Grande Valley. No other changes are recommended for this policy other than placing the checklist at the end of the document. **Mayor Pro-tem Pete Garcia made a motion to approve the revisions to the Vehicle Maintenance & Facility Maintenance Policy as presented. Mr. Eddy Gonzalez seconded the motion, and upon a vote the motion carried unanimously.**

3. Recognition of PSJA Southwest Marketing for RTAP Marketing Plan

   Valley Metro Assistant Director Sarah Dierlam was recognized and acknowledged the efforts of PSJA Southwest High School, Southwest Marketing class for the creation and development of the RTAP Marketing Plan. Under the direction of Mr. Eloy Garza, students worked to research, develop, and create the RTAP Marketing Plan. Research activities included surveying riders at McAllen Metro and Brownsville Metro. Mr. Eloy Garza thanked the Board for the opportunity for his students to participate in this project.

   Vice President Garcia next moved to item 7. – New or Unfinished Business, there being none, she moved to item #8 – Passing of the Gavel. This item will be held over until the next meeting when President Ambrosio “Amos” Hernandez will be present.

   There being no further business to come before the Board **Mayor Henry Hinojosa made a motion to adjourn; Commissioner Esmeralda seconded the motion and the meeting was adjourned at 1:30 pm.**

   ATTEST:

   ________________________________
   Hon. Norma G. Garcia, 1st Vice President

   Deborah Morales, Recording Secretary
Item #5: Department Reports

A. Economic Development

Economic Development Status Report ............................... Terrie G. Salinas, Director

- Status on Regional Small Cities Coalition

The June meeting for the Regional Small Cities Coalition was held in the Community Center of Primera. Mayor Dave Kusch welcomed the Coalition and provided a brief summary of their city’s projects. We were also able to see the work in progress on their city park which is right in front of the community center. This month’s presentation was conducted by Mr. Raul Madero and other Staff members from the LRGVDC’s ECOMMS/9-1-1 Department. Mr. Madero explained the need to have an Interlocal Cooperation Agreement between the LRGVDC and Cities in Hidalgo & Willacy Counties. The purpose of this agreement is to obtain the most accurate 9-1-1 addresses from cities so that LRGVDC ECOMMS/9-1-1 Division can maintain the latest information necessary to provide potentially lifesaving emergency services to the residents within city limits and to prepare for the future of Next Generation 9-1-1. It will also make the most efficient use of 9-1-1 resources for necessary training, networking, and professional development. And lastly, this agreement will provide a free online web application, Spartan Pro, and allow cities to utilize it for inserting address requests, subdivisions, and other address information.

Staff has been out in the field contacting businesses regarding Kari’s Law and I have found that this information is crucial to keeping our businesses informed regarding 9-1-1 services; having accurate physical addresses will help save lives. The RSCC agreed that they would support and encourage their city commission to sign the agreement.

The second presentation was regarding Census 2020 and was given by Nestor Lopez from Judge Ramon Garcia’s Office in Hidalgo County. Mr. Lopez provided an update of the activities being planned for the next few months and he also provided an update on the Census 2020 Project. He explained work being done by various committees and encouraged RSCC members to become more involved in their individual communities. The members had several questions and were very interested in participating in this process. They thanked Mr. Lopez and he stated that he would return to provide the Coalition with program updates. The Chairman welcomed that idea.
The final presentation was made by Ms. Clarissa Sanchez who is working with Ms. Ana Garcia in Senator Cornyn’s Office. She provided a brief overview of the “Weekly Grants Advisory”. This weekly advisory lists available grant opportunities under various federal departments. Ms. Sanchez will be sending these grant advisories to Mrs. Salinas for distribution to anyone interested in these grants and to the RSCC. Copies of the grant advisory notices from Senator Cornyn’s Office are available by contacting Mrs. Salinas.

Lastly, Staff wanted to thank Ms. Letty Flores for all her untiring work in economic development through the Governor’s Office. Ms. Flores announced her retirement in May, however there was no RSCC Meeting so Staff recognized Ms. Flores at this meeting. This provided an opportunity for Coalition members to thank her and bid her farewell. The RSCC Officers expressed their appreciation and stated that she was welcomed anytime.
Mrs. Salinas announced the EDA Grant Application for “Regional Innovation Strategies (RIS)”. This grant program is separate from the regular EDA Grant Program Applications in that this program does have a deadline. RIS applications are due no later than Wednesday, August 29, 2018. This grant builds regional capacity to translate innovations into jobs through proof-of-concept and commercialization assistance to innovators and entrepreneurs. It also provides funding to projects that provide essential early-stage risk capital to innovators and entrepreneurs. The lack of capital is a major challenge for new start-up businesses and entrepreneurs, so this is a great opportunity to meet that need.

Staff also participated in two webinars regarding EDA’s VISTA Program and the requests for “University Center” applications. These are two more resources available for funding through the EDA Austin Regional Office. EDA encouraged the Districts to distribute these grant announcements in order to attract more applicants. Please call the LRGV Economic Development District for grant writing and technical assistance in preparing your EDA application. Staff will be happy to help. For more information, please don’t hesitate to call on us. Thank you!
Item #5: Department Reports

A. Economic Development

Explore RGV Status Report........................................... Blanca Davila, Economic Development Specialist

In June 2018 RGVision has started to develop the Explore RGV website and mobile app. We have met with the RGVision’s creative team regularly to discuss the function, aesthetics, and progress of both tools. Most of the flyover video destinations footage has been gathered and is currently being edited. RGVision will commence capturing photos of destinations in July. Several partner Chambers of Commerce, Convention Visitor Bureaus, and Economic Development organizations have shared high quality photos to be featured in Explore RGV website and mobile app.

Prior to Explore RGV rollout, two beta test stakeholder forums will be hosted in Mission, TX and Brownsville, TX.
Item #5: Department Reports

B. Community & Environmental Services ........................................ Marcie Oviedo, Director

Community Development Status Report

- HUD Disaster Recovery Housing Program

  The Lower Rio Grande Valley Development Council is under contract with the Texas General Land Office as a subrecipient to administer HUD CDBG-Disaster Recovery funding issued as a result of Hurricane Dolly. Currently South Texas Economic Development Corporation – Donna Project for eight (8) units is the only outstanding multi-family rental project under construction. Construction on this project has been completed and all contract requirements should be finalized by the end of July, 2018.

- Non-Entitlement CDBG Program (Cameron & Willacy Counties)

  The Regional Review Committee (RRC) held a meeting to establish regional priorities and selection criteria for this region on June 21, 2018. A Regional Review Committee Guidebook will be developed and submitted to Texas Department of Agriculture (TDA) for approval. Once approved by TDA all information will be posted on the LRGVDC website, lrgvdc.org, and distributed to all non-entitlement communities.
Item #5: Department Reports

B. Community & Environmental Services ........................................ Marcie Oviedo, Director

Environmental Resources Status Report

- Solid Waste Management Program

  Staff continues to provide technical assistance and outreach and continues to monitor all Solid Waste Management Projects. Contracts for FY-2018 projects awarded have been issued. All information pertaining to the Solid Waste Program is available at www.lrgvdc.org/solidwaste.html

- Water Resources

  The Rio Grande Regional Water Planning Group (Region M) is seeking nominations to fill two vacancies on the voting membership, one in the County category and one in the Electric Generating Utilities category. Deadline is Friday, July 20, 2018. Please visit the Region M Website at www.riograndewaterplan.org for more information and updates on the 2021 Regional Water Plan and other Rio Grande Regional Water Planning Group activities. The next Region M Meeting has been scheduled for August 1, 2018 in Weslaco.

- Reservoir Levels

  On June 16, 2018, the U.S. combined ownership at Amistad/Falcon stood at 50.77% of normal conservation capacity, impounding 1,721,948 acre-feet, down from 56.89% (1,929,490 AF) of normal conservation a year ago. Overall the system is holding 37.58% of normal conservation capacity, impounding 2,225,399 acre-feet with Amistad at 50.76% of conservation capacity, impounding 1,662,766 acre-feet and Falcon at 21.26% of conservation capacity, impounding 562,633 acre-feet. Mexico has 19.90% of normal conservation capacity, impounding 503,451 acre-feet at Amistad/Falcon.
6/21/2018, 50.77% of Capacity or 1,721,948 AF
down from 1,721,948 AF of Normal Conservation a year ago

NOTE: Mexico Ownership/Reservoir Capacity for June 16, 2018:
19.90% (503,451) A.F.
# Rio Grande Watermaster Report

## 06/16/18

### Amistad

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### Falcon

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<td>US Reservoir Loss</td>
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### Overall Status

- **Amistad**
  - Normal Conservation Capacity: 4,040,325 TCM
  - US Share of Normal Conservation: 2,270,663 TCM
  - Current US share of Normal Conservation: 1,577,000 TCM

- **Falcon**
  - Normal Conservation Capacity: 3,264,813 TCM
  - US Share of Normal Conservation: 1,913,180 TCM
  - Current US share of Normal Conservation: 547,000 TCM

- **Amistad/Falcon System**
  - Normal Capacity: 7,305,138 TCM

- **US**
  - Normal Conservation Capacity: 4,183,843 TCM
  - Current Storage US: 2,124,000 TCM

- **Mexico**
  - Normal Conservation Capacity: 3,121,295 TCM
  - Current Storage Mexico: 621,000 TCM

- **Current Storage - Amistad - Falcon System**
  - 2,745,000 TCM

### Percent of Storage Capacity

- Current Storage - Amistad - Falcon System: 37.58%
Item #5: Department Reports

C. Health & Human Services

Area Agency on Aging Status Report .................................. Jose L. Gonzalez, Director

1. Consider Approval of Federal Grant Opportunity by the Centers for Disease Control and Prevention (CDC)

The Centers for Disease Control and Prevention (CDC) is accepting proposals for “Local Public Health Strategies to Prevent and Manage Diabetes”. The target population for this grant is areas of at least 900,000 in population. The proposed project will include the LRGVDC as the lead agency and in partnership with Unidos Contra La Diabetes, a non-profit organization in Weslaco that has an established collaborative with other stakeholders whose goal is addressing the issue of diabetes. The third partner is the Texas A&M School of Public Health in McAllen.

Attached for your review is an executive summary of the proposal.

Staff is asking for Board approval to proceed in the submission of this proposal to the CDC.

ACTION ITEM
EXECUTIVE SUMMARY
June 18, 2018

FEDERAL GRANT OPPORTUNITY
By
Centers for Disease Control (CDC)

Grant Application:  CDC – Innovative Local Public Strategies
CDC, National Center for Chronic Disease Prevention and Health Promotion

Diabetes and Heart Disease & Stroke Prevent Programs-Innovative State and Local Public Health Strategies to Prevent and Manage Diabetes and Heart Disease and Stroke
CDC-RFA-DP18-1817

Due Date:  July 9, 2018
GRANT INFORMATION

PURPOSE: The CDC is soliciting applicants to deliver services in one or both of the following two categories and their corresponding strategies:

- Category A. Diabetes Type 2 Prevention and Diabetes Management and
- Category B. Cardiovascular Disease Prevention and Management.

AWARDS: 15 awards will be made to applicants to perform work in one or both of the above Categories. For those applicants seeking to do work in only one Category, annual awards over a 5-year performance period will range between $400,000-$1,500,000 with an average award of $750,000 per Category per year.

Applicants proposing to do work in both categories would be able to compete for awards up to $3,000,000 per year. The average award for work in both categories is $1,500,000.

Our partnership is proposing to do work in both categories.

PROPOSED APPLICANT: Lower Rio Grande Valley Development Council

Population Requirement. State and local governments that serve a minimum 900,000 population are eligible to apply. Thus, no counties in the Valley are eligible. However, a consortium of local governments or health departments\(^1\) may apply to meet this population threshold. The LRGVDC, as the regional consortium of local governments, meets the population threshold as it serves 1.3 million.\(^2\)

PROPOSED REQUEST: $3 million (year 1); same amounts for years 2-5. Detailed proposed budget is forthcoming.

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\(^1\) Both of the Hidalgo County and Cameron County Health and Human Services Departments have committed to submit a letter of support for this grant application. Willacy County does not have a similar department but a county letter of support will be requested.

\(^2\) The combined populations of the three counties served by the LRGVDC is 1,305,970. Hidalgo County = 860,661; Cameron County = 423,725, and Willacy County = 21,584. \textit{U.S. Census QuickFacts, July 1, 2017 estimates.}
Lower Rio Grande Valley Development Council (Applicant)

Principals:
Jose Gonzalez, Director, Health & Human Services
Richard Flores, Assistant Director, Health & Human Services
Weslaco, Texas

“Community-based Care Transition Program”

Synopsis
In 2012, partnering with 10 Rio Grande Valley hospitals, the LRGVDC-AAoA introduced the Community-based Care Transition Intervention Program. The goal of the CTI program is to use an evidenced-based curriculum (Coleman Transitions Model) approved by CMS, to reduce the high utilization rate that was prevalent in our acute hospitals. The average readmission rate at that time was 22.7 % (CMS-National Hospital Readmission statistics).

In 2016, the Area Agency on Aging successfully completed the contract with CMS, impacting well over 16,000 consumers and lowering the readmission rate across all 10 hospitals to 15.2 %. The Agency has successfully moved into the private sector with a Managed Care Organization providing the same CTI program to their members now for 2 years. The program has a current readmission rate of 8% within this population.

The program can be used with all chronic illnesses and is adaptable to various populations and cultures. The coaching staff are all certified health coaches and social workers by trade.

It is our intention to maintain this program, which has been self-sufficient, as a viable program to use as a proven strategy to empower individuals towards positive health management of their chronic illness.
# Program Services

**Pre-discharge meeting and planning:** CTI Health Coach visits patient face to face in hospital as soon as possible after referral received from data partner to introduce the CTI program.

**Post-discharge services:**

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<tr>
<td><strong>Patient receives visit reminders of key appointments, (24 hrs. post-discharge) and other critical services.</strong></td>
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<td><strong>CTI Health Coach sees patient at home within 72 hrs. of discharge (85% have visits completed within 48 hours and 100% at 72 hours)</strong></td>
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<td><strong>CTI Health Coach follows case throughout the month with weekly telephonic sessions</strong></td>
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<td><strong>1&lt;sup&gt;st&lt;/sup&gt; call to occur within 7-10 days after home visit</strong></td>
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<td><strong>2&lt;sup&gt;nd&lt;/sup&gt; call to occur 11-21 days after home visit</strong></td>
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<td><strong>3&lt;sup&gt;rd&lt;/sup&gt; call to occur 22-30 days after home visit</strong></td>
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<td><strong>Community resources to help address problems identified by CTI staff will be implemented at all stages of the curriculum as needed. (Rio-Net ADRC)</strong></td>
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**UCD Mission**

“To reduce the number of new cases of type II diabetes in 5 years, resulting in a 10% reduction in the prevalence of diabetes by 2030. We are committed to doing this by integrating primary and behavioral health for people at risk for diabetes in our community, with a particular emphasis on meeting the needs of low-income and underserved populations.”

**UCD Background**

Unidos Contra La Diabetes (“United Against Diabetes”) serves the four-county South Texas region called the Lower Rio Grande Valley. Our counties consistently rank in the top 5 counties in the U.S. with the lowest per capita income. As would be expected with this type of economic profile, our health care challenges are acute: 28% of adults in the Valley have diabetes, 11% of adults are living with undiagnosed diabetes, and 32% have been diagnosed with prediabetes. One in three adults in the RGV has pre-diabetes. To address this dire situation, UCD was created in 2014 with financial support from Methodist Healthcare Ministries of South Texas, Inc. and the Valley Baptist Legacy Foundation. This funding was awarded to both the UT School of Public Health-Brownsville (UT Health Science Center Houston) and Proyecto Juan Diego (Brownsville) to employ personnel who constitute the “Backbone” to support operation of UCD.

Like our partner, the LRGVDC, UCD is based in Weslaco, Texas, the geographic center of the Rio Grande Valley. This location enables us to serve the region in a regional manner and facilitate interaction and public access to our office and personnel. UCD is comprised of a wide range of leaders from community clinics, foundations, universities, and community-based organizations.

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UCD is overseen by a volunteer steering committee with representation from approximately 35 entities. UCD is committed to fulfill our mission by integrating primary and behavioral health for people at risk for diabetes, with a particular emphasis on meeting the needs of low-income and underserved populations.

Our UCD team is working to:

- Promote lifestyle changes in our communities and raise awareness of the health risks of diabetes and the importance of healthy habits to prevent diabetes.
- Establish the UCD Health Connect regional database for diabetes and other public health-related data.
- Review potential ways to integrate medical and public health fields (e.g., behavioral health) in our collective work to achieve our mission.
- Undertake initiatives in policy to influence changes at the local level that will lead to improvements to local assets that promote better health for local residents.
- Overseeing the operation of a local Diabetes Prevention Program (DPP).
- Constantly review funding and partnership opportunities that may be beneficial for UCD Members or other entities in the Rio Grande Valley that would help us achieve better public health.

UCD Collective Impact Model for Regional Coordination

UCD Proposes to employ its established Collective Impact Collaboration Model in conjunction with the LRGVDC.

Collective impact, a powerful approach used by a number of communities around the country, is the commitment of a group of cross-sector organizations to a common agenda for solving a social problem through alignment and differentiation of efforts. Collective impact efforts often grow out of the recognition that stakeholders from many sectors (e.g., business, religious institutions, education, etc.) have deep, vested interests in resolving the problem. Such solutions depend on addressing a complex range of challenges that can only be improved through a systematic and coordinated approach owned by the cross-sector stakeholders themselves. Indeed, no single organization is responsible for any major social problem, nor can any single organization solve it.

Collective impact is distinct from other collaborative efforts in its process and structure – there are five key conditions for successful collective impact: That everyone commits to a common agenda, a shared measurement system of common indicators to collectively and individually track progress, a mutually reinforcing plan of action by which we coordinate our differentiated

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4 http://www.ssireview.org/articles/entry/collective_impact
activities, frequent and structured continuous communication to build trust, and an independent, funded staff dedicated to the initiative to provide backbone support (BB).

Communities around the country are using collaborative approaches to improve population health outcomes. Unidos Contra la Diabetes’ collective impact approach incorporates lessons learned from these initiatives, as well as insights learned from local successful efforts. Collective Impact can generate outcomes with greater involvement and buy-in from involved entities than traditional methods of collaboration.

**Traditional Method: Silos.** One traditional way for entities to improve a region is for every entity to do its best to achieve outcomes. The results can be hit or miss depending on a multitude of factors, including wealth, experience, geography, and political influence. Results can be significant but tend not to be coordinated to maximize what the region could better achieve as a collective group working together.

**Traditional Method: Closed Collaboration.** Another traditional way is for entities to agree to work together toward a common objective but explicitly prevent others from joining the collaboration for different fiscal or other organizational reasons. Again, the region does benefit from the achievement of outcomes through this traditional method. However, the region may have lost out on more resources and a better outcome if collaboration had been broader and more open.

**Collective Impact.** As described above, the Collective Impact Model follows a broad, holistic system focus that works towards a shared vision and measures. Cross-sector entities, previously viewed as competitors, work together to coordinate action and enhance services. Long term infrastructure supports learning and accountability among entities.

The following diagram shows the structure that UCD employs:
Structure of Unidos Contra la Diabetes

Steering Committee
The Steering Committee guides the work of the initiative towards the overall goal: “To reduce the number of new cases of type II diabetes in 5 years, resulting in a 10% reduction in the prevalence of diabetes by 2030. We are committed to doing this by integrating primary and behavioral health for people at risk for diabetes in our community, with a particular emphasis of meeting the needs of low-income and underserved populations.”

Working Groups
- Awareness
  - Use media and engage the community broadly to raise awareness of diabetes and create a culture of health.
- Lifestyles
  - Provide more diabetes education and lifestyle change programs for prediabetic/at-risk individuals and their families.
- Screening
  - Increase screening and testing of diabetes, and connect those at risk to prevention programs.
- Medical Integration
  - Advance and integrate the medical system to better serve at risk individuals and families.

Task Forces
- Data
- Policy
- Mobile Clinic

UCD Role – Coordination of Grant Activities

UCD proposes to use its structure and its employees to coordinate grant activities under the CDC proposal. UCD would work closely with the LRGVDC and the Texas A&M School of Public Health to ensure delivery of services and achievement of outcomes. The established committee structure would provide assistance to our grant partners to achieve outcomes that comply with the scope of services and strategies as set forth to the CDC.

For example, the committees and working task forces would provide each grant partner with participation from a broad array of entities seeking to reduce the prevalence of diabetes in our South Texas region. The monthly meetings that we undertake from the working committee level to the Steering Committee level allow for constant monitoring and feedback on how we are pursuing our tasks. This system would provide our grant partners with the support to fully execute grant deliverables and meeting reporting requirements.
UCD Role – Enhance Diabetes Prevention Programming (DPP) in the Rio Grande Valley

Our proposed Diabetes Prevention evidence-based intervention revolves around increasing Awareness, Enrollment, and Access through Innovation in three counties: Hidalgo, Cameron, and Willacy Counties. The target population for DPP courses is adults aged 18-64 years who are at risk for diabetes.

We plan to initiate the next phase of our existing prevention programming (funded through our funder, MHM of South Texas) this summer that will include 400 adults. This latest offering of prevention sessions will be undertaken in conjunction with UT Health Science Center-Houston/School of Public Health-Brownsville. Participants will complete a year-long, 22-session curriculum through 20 separate courses to ensure smaller cohorts of participants. Participants will undergo education in healthy nutrition, physical activity, and mental health. Local bilingual residents (known as “promotoras”) trained already as coaches in wellness and diabetes prevention will form the core advocates to encourage curriculum completion.

However, the region has numerous entities that are also offering diabetes prevention through different curriculums. We propose that our partnership with the LRGVDC and Texas A&M will provide the platform by which to organize and market all such programs and schedules that are available to the public. Every entity is now conducting their own programs with little to no coordination with other entities offering prevention instruction. Our proposals below would advance our ability to improve the delivery and availability of such services that are critical to reduce the prevalence of diabetes in a region that is 90% of Hispanic origin⁵ and predominantly Mexican-American.

**Awareness.** UCD proposes to increase awareness of DPP by working jointly with the LRGVDC to develop and execute a regional communications strategy in both English and Spanish. The LRGVDC is already well positioned to advertise its programs to a broad region through its bus transit service, services for senior citizens through its Area Agency on Aging, and other programs. UCD through its regional collaborative work already has developed partnerships with multiple locally based groups to assist in the dissemination of DPP and related activities. Our proposal includes a regional media campaign to include highway billboards, bus wrap-around advertising, radio and TV advertising, media and marketing campaign, social media, and print materials.

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⁵ The proportion of population for those residents of Hispanic origin for the 3 counties are as follows: Hidalgo County 91.8%, Cameron County 89.4%, and Willacy County 88.1%. U.S. Census QuickFacts, 2016 Population Estimates.
**Enrollment.** UCD proposes to conduct aggressive recruiting for individuals to enroll in its DPP program to ensure full participation in all of its cohorts of DPP training. In addition, UCD proposes to compile a complete listing of all DPP courses offered by other entities in the region to broaden the choices and locations where individuals could benefit from the sessions. To be consistent with the Collective Impact Model, we seek to expand enrollment and participation, not limit it to UCD’s own DPP programs. Programs for DPP are currently being offered by nonprofit organizations with a similar objective to help prediabetic adults take action NOW to avoid becoming diabetic.

**Access through Innovation.** Some instructional materials offered by the CDC are available in the Spanish language. However, the materials may not be effective to connect with our local Spanish-speaking population. We aim to especially reach the lower income and working class communities, many of which better relate to materials that are both language-sensitive and culturally sensitive. Unlike English, communications in Spanish can be regionally different from one part of the country (or state) to another and from one ethnic group to another. That is the case with the Rio Grande Valley on the Texas-Mexico border.

Our instructors in DPP comment frequently how they wish certain DPP-approved curriculum materials were customized for our local instructional needs. We propose to inventory materials that would be advisable to translate for our material into print, visual, and video form to maximize the ability of DPP instruction to prevent diabetes. We would develop a translation plan for all such materials to be translated through the procurement of professional translation services consistent with the open procurement procedures followed by the LRGVDC.
Community-Based Early Diabetes Prevention
A Proposal to CDC

Principals:
Ann Millard6 and Evelia Castillo, Texas A&M School of Public Health-McAllen
Assisted by Miriam Martinez, ABD, UT School of Public Health-Brownsville Regional
Campus and UT-RGV Medical School

This project will take a program, Power vs Diabetes, as a model to adapt to Cameron County. The program is a community- and evidence-based, culturally-tailored resource, providing screening, education, and referrals. The proposed site for the adapted program is the 77 Market, a large indoor-outdoor market in Brownsville, Texas, visited by thousands of people on Saturdays and Sundays. The site provides an opportunity to recruit people actively who belong to the priority population—low-income communities who have tenuous access to medical care and low levels of health literacy. By providing access to families, during their weekend routines, to health risk screening, education, social support, and referrals to community programs and clinics, the project can contribute significantly to the prevention and control of chronic disease, particularly prediabetes and diabetes, which have extraordinarily high prevalence in the region.

The priority population includes many participants who do not visit a doctor unless they are too sick to work, and if they suffer from diabetes, their kidney damage is already significant and often beyond reversal. This program will provide an “upstream” services to detour people into healthier lifestyles to prevent chronic disease. Learning how to make their eating patterns healthier is a crucial aspect of improving blood sugar levels in a population with high obesity rates. This program will provide this information and also build family support by addressing participants and accompanying family members with health education, community programs, and referrals. Family members often resist changes in eating patterns related to diabetes prevention, and it is a crucial requirement, especially in a population with high rates of obesity.

6 Ann Millard has been a faculty member at Texas A&M School of Public Health since 2002. She is in the process of becoming Associate Professor Emerita following her retirement August 31, 2018, which will allow her to continue work on grant-funded projects in the Valley through Texas A&M.
At the market, we will screen for obesity, prediabetes, and diabetes. We will use a Siemens DCA Vantage desktop machine with a fingerstick test. This technology offers an accurate measure of hemoglobin A1C, the results are independent of recent food intake, and they are available in 6 minutes. These characteristics make the test optimal for the market environment. The screening process includes providing evidence-based hopeful messages before, during, and after the test. This routine fosters understanding by participants and reduces their tendencies toward denial of a threatening health condition and thus enables them to take action, encouraging those with prediabetes to join diabetes prevention programs and those with diabetes to both join those programs and begin ongoing medical treatment.

The staff at the market will include community health workers (CHWs), who will be trained in all processes of the project, including hopeful messages, finger stick blood tests, health education, motivational interviewing, and referrals. CHWs provide advantages in quickly building rapport with the priority population (to which they belong), actively seeking health training, and thriving on teamwork to address community health problems. Additional staff will be a state-licensed provider (LVN, RN, or MD). The site will need modification to accommodate temperature control and refrigeration for supplies.
Item #5: Department Reports

C. Health & Human Services

Area Agency on Aging Status Report ........................................... Jose L. Gonzalez, Director

2. Consider Approval of Advisory Council Recommendation RE: Amigos Del Valle Budget Amendment for Fiscal Year 2018

The Advisory Council recommends approval to amend the Amigos Del Valle budget for the current 2018 fiscal year. The current amounts under the contract are less than the amounts that the State office has approved. The current amount for congregate meals is $928,381, and for home delivered meals the amount is $975,000. The new amount for congregate meals is $1,124,504 and $1,100,000 for home delivered meals.

ACTION ITEM
Item #5: Department Reports

C. Health & Human Services

**Area Agency on Aging Status Report** .......................... Jose L. Gonzalez, Director

- **New Information Management System to be Rolled Out**

  Area Agency staff is will be attending training by the Office of Area Agencies on Aging on the HHSC Access & Eligibility Services Information Management System. It is anticipated that the “Go Live” will rolled out prior to the end of the fiscal year on September 30.

  This information management system is used by the State to collect demographic and client information that is used to report to the Administration for Community Living at the federal level.

- **Texas State Plan on Aging**

  The Health and Human Service Commission is currently accepting comments on the State’s Plan on Aging. The Area Agency on Aging has an electronic copy available for review by the public. Comments are being accepted until July 11, 2018.

  This plan will lay out the foundation for the Area Agencies on Aging to address while preparing for the local Plan on Aging.
Lower Rio Grande Valley Development Council  
Board of Directors Meeting  
Wednesday, June 27, 2018

Item #5: Department Reports

D. Public Safety

Criminal Justice Program Status Report ........................................... Manuel Cruz, Director

- Criminal Justice Division (CJD) Planning

The Office of the Governor – Criminal Justice Division continues to review all eGrant applications for FY2018-2019 and applications are standing by to receive the final outcome of the applications and funding decision from CJD.

- Computerized Criminal Justice History (CCH) Compliance

As per CJD each county must reach 90% CCH status by August 1, 2018 in both categories (adult and juvenile) arrest dispositions in order for applications to receive an award from CJD. Below are the latest updates that were provided as of May 3. The District Attorney’s Offices from each of the counties are the points of contact and the responsible agencies in meeting this requirement.

Statewide Combined Completeness Percentage as of June 5:

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<tr>
<th>COUNTY</th>
<th>ADULT</th>
<th>JUVENILE</th>
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<tr>
<td>Cameron</td>
<td>90%</td>
<td>97%</td>
</tr>
<tr>
<td>Hidalgo</td>
<td>93%</td>
<td>96%</td>
</tr>
<tr>
<td>Willacy</td>
<td>86%</td>
<td>97%</td>
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Source: Texas DPS, Crime Records Service

- Regional Crime Victim’s Liaison Program

On June 26, 2018 staff will host a crime victim training for all liaisons in our region. As many as forty liaisons have been invited to attend. This training will be in collaboration with Cameron, Hidalgo, and Willacy Counties. Instructors from the Attorney General’s Office will provide the training which will consist of the following topics: protective orders, sexual assault, and domestic violence. The three counties have been invited to participate in a panel to discuss anticipated issues pertaining to protective orders in their particular offices.
Item #5: Department Reports

D. Public Safety

Emergency Communications Status Report

1. Consider Approval of Interlocal Cooperative Agreement between LRGVDC E-COMMS/9-1-1 and Local Governments

In order to provide assistance to 9-1-1 callers, dispatchers and first responders must have accurate and up-to-date information on the location of the incident. Much of the data required to identify the caller’s location and dispatch the required response is already being collected and maintained by the cities within the LRGVDC area to support address assignment.

Cities and the LRGVDC E-COMMS/911 department desire to work jointly to maximize the accuracy and efficiency of the processes and procedures in use today. This requires providing resources for necessary training, networking, and professional development needed in the future to support Next Generation 9-1-1.

The attached document is a template that was developed to establish, in writing, the specific contributions and responsibilities to which the parties have been voluntarily operating. Use of the template will provide standardization in the region.

Highlights of the Interlocal Cooperative Agreement include:

**Purpose:** Memorializes in writing the parties’ intent to further enhance 911.

**Scope:** Assigns actions and responsibilities to parties.

**Terms and Conditions:** Agreement remains in effect until notice to terminate is provided by either party. Standard conditions apply.

Please refer to Attachment A.
INTERLOCAL COOPERATION AGREEMENT BETWEEN
LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL WESLACO, TEXAS
AND CITY OF (_________), TEXAS

THIS Agreement is made on this the ___ day of ________, 2018, by and between the LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL, PUBLIC SAFETY, EMERGENCY COMMUNICATIONS/9-1-1 DIVISION, hereinafter referred to as the (LRGVDC E-COMMS/9-1-1) WESLACO, TEXAS and the City of ________________, TEXAS, by and through its ________________Department, hereinafter referred to as the “LOCAL GOVERNMENT”), pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

PURPOSE OF THIS AGREEMENT is to memorialize the intent of the parties to obtain the most accurate 9-1-1 addresses from the cities so the LRGVDC E-COMMS/9-1-1 Division can maintain the latest information necessary to provide lifesaving emergency services to the residents within city limits and to prepare for the future of Next Generation 9-1-1.

WHEREAS, the LOCAL GOVERNMENT and the LRGVDC E-COMMS/9-1-1 desire to enter into the Agreement in an effort to provide 9-1-1 resources and make the most efficient use of the resources for necessary training, networking, and professional development as stated herein in the most practicable and efficient manner possible;

WHEREAS, the LRGVDC E-COMMS/9-1-1 will provide a free online web application, Spartan Pro, and utilize it for inserting address requests, subdivisions, and other address information.

WHEREAS, the LRGVDC E-COMMS/9-1-1 will scan, if any, all paper subdivisions from the LOCAL GOVERNMENT and stored them on LRGVDC E-COMMS/9-1-1 storage server, and return the paper subdivisions to the LOCAL GOVERNMENT, when requested.

WHEREAS, the LOCAL GOVERNMENT is responsible for addressing inside their city limits and their Extra Territorial Jurisdiction (ETJ) by inputting all the required information into Spartan Pro. As well as providing the address letter notification to their customers.

WHEREAS, the LRGVDC E-COMMS/9-1-1 will verify the address while making sure it does not create problems with the GIS database.

WHEREAS, the LOCAL GOVERNMENT will follow the two-week policy established by LRGVDC E-COMMS/9-1-1 for delivery of address to customer. This will ensure that the address is established in the GIS map and at the Public Safety Answering Point (PSAP). This guarantees that, in the event of an emergency, the first responders have the correct information for the LOCAL GOVERNMENT.
WHEREAS, the LRGVDC E-COMMS/9-1-1 and LOCAL GOVERNMENT are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Government Code 791.001 et seq., (the “Act”) which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

NOW THEREFORE, the LRGVDC E-COMMS/9-1-1 and LOCAL GOVERNMENT, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Scope of Agreement

   a. LRGVDC E-COMMS/9-1-1 shall:
      1) provide training on the use of Spartan Pro if utilized by City with instructions of use.
      2) scan and return paper subdivisions within 90 days to the LOCAL GOVERNMENT, when the entity doesn’t have electronic copies, if resources are available to LRGVDC E-COMMS/9-1-1.
      3) assign the role of Location Validation (LV) to LOCAL GOVERNMENT and designated as Quality Assurance/Quality Control (QA/QC) to LRGVDC E-COMMS/9-1-1.
      4) maintain and update the GIS database, according to the Texas GIS Data model.
      5) provide assistance when address has been established with validation of the assigned addresses and compare the information to the GIS database to prevent margin of error.
      6) update and maintain the information on the PSAP GIS database.
      7) will provide addressing workshop if requested by the LOCAL GOVERNMENT.

   b. LOCAL GOVERNMENT shall:
      1) adhere to the Texas GIS Data model for addressing purposes. (see attachment A)
      2) provide any new addressed subdivision plat(s) within 1 week of being approved and recorded. In the case that any addresses are out of range, the plat will be returned to be corrected.
      3) provide when requested all electronic subdivisions if available to LRGVDC E-COMMS/9-1-1
      4) provide all previous addressing information if available in GIS format to LRGVDC E-COMMS/9-1-1 to validate and update the 9-1-1 Database and PSAP GIS database.
      5) be responsible for gathering information and assigning the address to the resident.
      6) provide address letter to the resident.
      7) follow the two-week policy when creating address ticket.
      8) in the event that the city does not want to accept the addressing of ETJ, upon written request from the city, LRGVDC E-COMMS/9-1-1 shall take
the addressing responsibility and will continue to use the addressing ranges established by the city. The city shall provide relevant data and information within its possession and control, including regulatory information, Geographic Information Systems (GIS) data, and land use and transportation data.

c. LRGVDC and the Local Government shall monitor the quality of 9-1-1 database and PSAP GIS database and work jointly to achieve and maintain a 98 percent match rate, as recommended by the National Emergency Number Association (NENA).

2. **Term:** This agreement will become effective on the day and year first written above and terminate upon either parties’ written notice to no longer continue with the project. Upon termination, all obligations incurred under this Agreement shall terminate.

3. **Property:** The software Spartan Pro is property of the LRGVDC E-COMMS/9-1-1 and cannot be duplicated. The GIS information inside City Limits and ETJ is owned by LOCAL GOVERNMENT and LRGVDC E-COMMS/9-1-1.

4. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the LRGVDC E-COMMS/9-1-1 terms and conditions prevail, but in such event the affected provision or provision of this Agreement shall be modified only to the extent to bring them within the legal requirements and only during the times such conflict exists.

5. **No Waiver.** No waiver by any party hereto of any breach of any provisions of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

6. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement will not expire but may be modified or amended only by agreement in writing executed by LRGVDC E-COMMS/9-1-1 and LOCAL GOVERNMENT, and not otherwise.

7. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE WITHIN HIDALGO AND WILLACY COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO OR WILLACY COUNTY, TEXAS.
8. **Governing Provisions.** LOCAL GOVERNMENT shall comply with all applicable laws and regulations. A non-exclusive list of regulations commonly applicable to Federal and State grants and equipment can be found in the 2 CFR 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements.

9. **Indemnification:** Without waiving its sovereign immunity, and if and to the extent allowed by law, each party shall indemnify and hold harmless each other, its officers, officials, and employees from and against all claims and liabilities of any nature or kind, including costs and expenses for or on account of any claims, damages, losses, or expenses of any character whatsoever resulting in whole or in part from the negligent performance or omission of either party’s employees or representatives connected with the activities described herein.

10. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

    If to LRGVDC:        Attention: Ron Garza
                        Executive Director
                        301 W. Railroad ST.
                        Weslaco, Texas 78596

    If to City of _____: Honorable (_____________)
                        Mayor, City of (_____________)
                        ADDRESS
                        City of (_____________), TX 785??

    Each notice, demand, request or communication, which shall be delivered or mailed in the manner described above, shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

11. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement. Additional document is attached. Refer to Appendix A.
12. **Successors.** This Agreement shall be binding upon and to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns where permitted by this Agreement.

13. **Assignments.** This Agreement shall not be assignible.

14. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of any paragraph hereof.

15. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and as often as may be appropriate.

16. **Authority to Execute.** The execution and performance of this Agreement by LRGVDC E-COMMS/9-1-1 and LOCAL GOVERNMENT have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of LRGVDC E-COMMS/9-1-1 and LOCAL GOVERNMENT in accordance with its terms.

17. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

18. **Commitment of Current Revenues Only.** If, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days’ written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code §271.903.

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

City of (__________), Texas 

Lower Rio Grande Valley Development Council

Honorable (__________) 
Mayor, City of (_______________)

Ron Garza 
Executive Director

LRGVDC ECOMMS/9-1-1 Interlocal Cooperative Agreement NG911
Item #5: Department Reports

D. Public Safety

Emergency Communications Status Report

2. Consider Approval to Purchase Server Equipment and Installation for the E-COMMS/9-1-1 Disaster Recovery Network at Administration Office

Due to the need for contingency planning we are requesting approval to continue the setup of a Disaster Recovery Network in case of natural disaster. The Disaster Recovery Network will be designed to back up all of our data and can be used as a temporary location for our Emergency Communications department in case our 1912 Joe Stephens Avenue site goes down. This proposed action will take place in two phases. Phase 1 is to be complete within fiscal year 2018 and phase 2 is to be complete within fiscal year 2019. Expected cost for FY 2018 is $150,000 dollars for the initial network setup, then another $150,000 in FY 2019.

ACTION ITEM
Item #5: Department Reports

D. Public Safety

Emergency Communications Status Report

- Location Validation Program
  Staff constantly generates address tickets, addresses new subdivisions and customer requests for their 9-1-1 Physical Address for Hidalgo and Willacy Counties. Current plans involve the introduction of an interlocal agreement that focuses on training the smaller communities on Spartan Pro as a resource to better address their city and provide LRGVDC the address points.

- Database Program
  Staff updates the 9-1-1 database and adds new streets and ranges as new subdivisions are developed in Hidalgo and Willacy Counties. In May, 14 Telephone Numbers (TN) were corrected and 55 streets in the Master Street Address Guide (MSAG) were updated. Also, over 330 address request calls were received which resulted in 313 address tickets for 9-1-1 physical addresses. Database staff updates accordingly the No Record Found (NRF) list received from West Inc. in a daily basis. NRFs are those telephone numbers that dial 9-1-1 and no record is found in the 9-1-1 system.

  Additionally, staff validates 9-1-1 physical addresses for West Inc. on the new VOIP (Voice Over Internet Protocol) TNs being issued in this Region. Because it is the telephone company’s responsibility to validate a the physical address of a phone number, this process is performed before issuing the number to customers.

- Mapping Program
  Mapping Program staff has transitioned all 9-1-1 physical address data to the new State approved EGDMS Schema; this change is vital to the future of 9-1-1 call routing. It has been implemented at the LRGVDC 9-1-1 office as well as the host sites at McAllen PD and the Hidalgo County Sheriff’s Office. The GIS team has upgraded the system to use the new ArcMap 10.5.1 software to add new data to maps more efficiently. Staff continues collaborating with Hidalgo County Judge Ramon Garcia’s office to provide GIS data for the CENSUS 2020 LUCA program. Mapping with staff continuously works on address point verification in order to ensure accurate call routing in the new I-3 9-1-1 Environment. Staff also continues to update address information on its local maps.
• System and Public Safety Answering Point (PSAP) Operations
  Systems staff continues monitoring our PSAP sites. We have coordinated with SmartComm to have the ability to create our disaster recovery network at our administrative office at 301 W. Railroad St, in Weslaco TX. Systems team continues the installation of a third Host site at our Weslaco office that will help create a segregated network. Our back-up network has been completely deployed with AT&T fiber, adding redundancy to our 9-1-1 networks which will significantly decrease down time.

• Public Education/Training Program
  Public Education is an ongoing priority for the Emergency Communications 9-1-1 Division and staff continues to reach out to communities to educate residents. The 9-1-1 Division distributed 865 promotional items throughout these events.

  Events are continuously being scheduled as they are requested through our public education coordinator. To streamline the event request process a new online request form is being developed to assist in scheduling new events. Staff continues to focus on educating the Lower Rio Grande Valley on “Kari’s Law” along with “Text to 9-1-1” and “Know Your Location”.
Homeland Security Program Status Report

- Homeland Security Program & Funding Opportunities FY 2018

  Staff continues to monitor the FY 2018 grant application process; the approved FY 2018 regional application projects are expected to be released by Homeland Security Grants Division in July.

  Staff continues to provide technical assistance to jurisdictions with Emergency Management Plans (EMPs), and identify training opportunities for regional first responders.

  Staff is gearing up for the COG’s regional THIRA (Threats and Hazards Identification and Risk Assessment), which is a COG requirement under Homeland Security Grants Division; staff will be attending a THIRA/SPR workshop in July in Austin regarding updates to the THIRA process.

- Citizen Corps Program (CCP)/Community Preparedness

  Staff is working on a new regional community preparedness initiative and plans are to roll it out in August 2018. Staff will be conducting a CERT (Community Emergency Response Training) class for Brownsville PD and FD Explorers from June 30 – July 1.

- FY 2017 Homeland Security Grant Program

  Staff continues to monitor active grants for the FY 2017 grant funding cycle and assist jurisdictions with technical assistance. Staff continues to manage the FY 2017 grants (Edinburg-Mission HAZ-MAT Team Project).
Lower Rio Grande Valley Development Council  
Board of Directors Meeting  
Wednesday June 27, 2018

Item #5: Department Reports

D. Public Safety

Regional Police Academy Status Report

- In-Service Training Hours Reported: 05/18/18 - 06/15/18
  
<table>
<thead>
<tr>
<th>Classes Reported</th>
<th>05/18/18</th>
<th>06/15/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers Attending</td>
<td>8</td>
<td>81</td>
</tr>
<tr>
<td>Total Training Hours</td>
<td>80</td>
<td>492</td>
</tr>
</tbody>
</table>

- Basic Peace Officer Academy Cadets Enrolled

  196th Total Cadets – 52
  197th Total Cadets – 33

- July / August In-Service Scheduled

  - Crisis Intervention Training
  - Verbal De-Escalation
  - Intermediate Arrest Search and Seizure
  - Intermediate Use of Force
  - TCOLE Basic Instructor Course
  - TCIC/NCIC Less than Full Access

- Basic Peace Officer Course Upcoming Academies

  - 196th BPOC Day Academy – Upper Valley  
    Started: March 05, 2018
  - 196th BPOC Day Academy – Lower Valley  
    Started: March 05, 2018
  - 197th BPOC Night Academy – Upper Valley  
    Started: March 05, 2018
  - 197th BPOC Night Academy – Lower Valley  
    Started: March 05, 2018
  - Testing for the 198th BPOC – Day Academy  
    In Progress

- Academy Graduation Dates

  196th BPOC-Day Academy  
  Scheduled: August 03, 2018
  197th BPOC-Night Academy  
  Scheduled: November 2018
Item #5: Department Reports

E. Transportation

Valley Metro Status Report .......................................................... Tom Logan, Director

- Ridership Report
  Both the rural and urban transit systems are operating and all systems are monitored daily. For the month of May 2018 ridership for the urban system, which operates Monday through Saturday in the urban areas of Hidalgo, Cameron, and Starr Counties has been averaging 8,919 passengers a week. Ridership for the rural system which operates in the rural areas of Cameron, Hidalgo, Willacy, Starr, and Zapata Counties has an average of 1,957 passengers per week for the month of May.
**RURAL Ridership by Route**

<table>
<thead>
<tr>
<th>Route</th>
<th>Total Passenger Trips</th>
<th>Route Activity</th>
<th>Area(s) Served</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Fy' 21</td>
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<td></td>
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</tr>
<tr>
<td>Route 23</td>
<td>13,133</td>
<td>0%</td>
<td>Sullivan City, West Hidalgo County</td>
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<tr>
<td>Route 43</td>
<td>836</td>
<td>0%</td>
<td>South Cameron County</td>
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<tr>
<td>Route 50</td>
<td>45,339</td>
<td>8%</td>
<td>Brownsville, Port Isabel</td>
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<tr>
<td>Route 60</td>
<td>6,827</td>
<td>1%</td>
<td>Roma, Rio Grande City</td>
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<tr>
<td>Route 62</td>
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<td>Route 63</td>
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<td>Rio Grande City</td>
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<tr>
<td>Willacy (DR)</td>
<td>4,036</td>
<td>1%</td>
<td>Willacy County</td>
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<td>Starr (DR)</td>
<td>4,569</td>
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<td>Starr County</td>
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<td>Zapata (DR)</td>
<td>1,113</td>
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<td>Route 10</td>
<td>27,016</td>
<td>5%</td>
<td>Edinburg</td>
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<tr>
<td>Route 12</td>
<td>11,940</td>
<td>2%</td>
<td>Edcouch, Elsa, Edinburg</td>
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<td>Route 14</td>
<td>19,719</td>
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<td>Edinburg</td>
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<td>Route 15</td>
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<td>Mission</td>
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<tr>
<td>Route 16</td>
<td>11,776</td>
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<td>Pharr, San Juan</td>
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<td>Route 32</td>
<td>3,455</td>
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<td>Donna</td>
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<tr>
<td>Route 40</td>
<td>8,941</td>
<td>2%</td>
<td>Harlingen</td>
</tr>
<tr>
<td>Route 41</td>
<td>10,888</td>
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<td>Harlingen</td>
</tr>
<tr>
<td>Route 42</td>
<td>6,677</td>
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<td>San Benito</td>
</tr>
<tr>
<td>Route 44</td>
<td>5,434</td>
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<td>Primera, La Feria, Santa Rosa</td>
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<td>Route 45</td>
<td>41,114</td>
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<td>Cameron County</td>
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<tr>
<td>JagExpress</td>
<td>51,014</td>
<td>10%</td>
<td>Weslaco, Pharr, McAllen</td>
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<tr>
<td>Vaquero Express</td>
<td>177,701</td>
<td>32%</td>
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<tr>
<td>Hidalgo</td>
<td>1,220</td>
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<tr>
<td>TOTAL</td>
<td>552,383</td>
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</table>

**URBAN Ridership by Route**

**Ridership Breakdown by Category**

**YEAR TO DATE RIDERSHIP REPORT**

**FY 2018 September - May 552,383**

**FY 2018 - 2018 Monthly Ridership Summary**

**FY 2016 URBANIZED PERFORMANCE MEASURES**

- **COST EFFECTIVENESS**
  - Cost per revenue mile = $3.01 State Avg. = $4.54
  - Cost per revenue hour = $57.91 State Avg. = $69.62
  - Cost per passenger = $8.41 State Avg. = $4.78

**FY 2016 NONURBANIZED PERFORMANCE MEASURES**

- **COST EFFECTIVENESS**
  - Cost per revenue mile = $3.95 State Avg. = $3.19
  - Cost per revenue hour = $71.08 State Avg. = $60.90
  - Cost per passenger = $19.24 State Avg. = $16.89

---

* Rural service - service in rural low-population areas outside of urbanized areas
* Urban service - service between or within urbanized areas
Distribution of Ridership

### Hidalgo County by Cities

- Weslaco: 15,187
- Sullivan City: 9,095
- San Juan: 4,248
- San Carlos: 4,116
- Pharr: 4,097
- Penitas: 4,046
- Palmview: 4,036
- Palmhurst: 4,036
- Mission: 4,036
- Mercedes: 4,036
- McAllen: 4,036
- La Blanca: 4,036
- La Joya: 4,036
- La Villa: 4,036
- Hidalgo: 4,036
- Elsa: 4,036
- Hargill: 4,036
- Harlingen: 4,036
- Edinburg: 4,036
- Edcouch: 4,036
- Donna: 4,036
- Alton: 4,036
- Alamo: 4,036

**Total Hidalgo County**

### Cameron County by Cities

- Brownsville: 37,157
- El Ranchito: 195
- Harlingen: 41,944
- La Feria: 3,811
- La Paloma: 69
- Laguna Heights: 5,615
- Laguna Vista: 5,465
- Los Fresnos: 7,136
- Los Indios: 51
- Olmito: 82
- Port Isabel: 16,242
- Primera: 499
- Combes: 0
- Rio Hondo: 0
- San Benito: 11,271
- Santa Rosa: 983

**Total Cameron County**

### Willacy County

**Total Willacy County**

### Starr County

**Total Starr County**

### Zapata County

**Total Zapata County**

### SYSTEM TOTAL

**Total System** 552,383
### FY 2018 University of Texas Rio Grande Valley
### Valley Metro Routes
#### Monthly Cumulative Passenger Counts

<table>
<thead>
<tr>
<th>Routes</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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### 2017 - 2018 Valley Metro Routes UTRGV Student Passenger Count

![Chart showing monthly passenger counts for FY 2017 and FY 2018, with changes over previous month highlighted.]
## South Texas College - FY 2018
### Valley Metro Routes
#### Monthly Cumulative Passenger Counts

<table>
<thead>
<tr>
<th>Routes</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
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## South Texas College - Mid Valley JagExpress
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## 2018 TSTC Valley Metro Routes

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### Change Over Previous Month

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### TSTC Student Ridership

![TSTC Student Ridership Chart](chart.png)