

**Lower Rio Grande Valley Development Council Housing Management Services**  
**Questions from ACS State & Local Solutions, Inc.**  
Due Monday, September 13, 2010 5pm CT

| #  | RFP Ref                          | Page # | RFP Text                                                                                                                                                                                                                                   | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----|----------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Special Provisions: Requirements | 17     | Can provide setups, draws, and other requirements to process applications in a manner acceptable by TDHCA                                                                                                                                  | <p><b>Q.</b> Please clarify which organization will be responsible for the actual disbursement of funds—LRGVDC or the contractor?</p> <p><b>A.</b> LRGVDC will oversee everything.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2. | Audited Financial Statements     | 19     | “Proposer shall provide audited financial statements that have been audited by an independent Certified Public Account (CPA) or CPA firm for the preceding two-year period along with the firm’s most recent audited financial statement.” | <p><b>Q.</b> Regarding RFP Proposer Response Instructions, Section IV, page 19, asking for audited financial statements, is it permissible for publicly traded companies with audited financials available to the general public via websites to include links to their financial statements in lieu of including a printed version of our financials?</p> <p><b>A.</b> You can place this information on our website, but regardless we need an electronic version on each of the copies and original responses.</p>                                                                                                                                                                                |
| 3. | Proposal Submittal Instructions  | 16     | To the extent permitted by law, vendors may request in writing non-disclosure of confidential data. Such information shall accompany the proposal, be readily separable from the proposal, and shall be CLEARLY MARKED “CONFIDENTIAL”.     | <p><b>Q.</b> How does TDHCA prefer vendors make any confidential data “readily separable”? Does TDHCA prefer vendors to put all confidential data in on tabbed section at the end of our proposal? Should all books be set up this way?</p> <p>Or should just one of the 15 copies have the confidential information relocated to a separate tabbed section? If so, those pages containing confidential data will be clearly marked “CONFIDENTIAL” throughout a response in the other 14 copies and the original.</p> <p><b>A.</b> You can add a tab for the confidential information or submit the confidential information on an electronic version to include all 14 copies and the original.</p> |
| 4. | Proposal Response Instructions   | 18     | All proposals must be typed on standard letter-size (8-1/2” x 11”) paper with a type font of Times-Roman or similar and a minimum font size of 12 points and placed in a binder or folder.                                                 | <p><b>Q.</b> May vendors use a font smaller than 12pt for graphics, resumes, tables, and call-out boxes?</p> <p><b>A.</b> Yes</p> <p><b>Q.</b> May vendors use a font smaller than 12pt for repeating RFP text as a convenience for reviewers?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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|    |                                |        |          | <p>A. Yes</p> <p>Q. May vendors use 11X17 paper for larger diagrams and other graphics and for a work plan?</p> <p>A. Yes.</p>               |
| 5  | Proposal Response Instructions |        |          | <p>Q. Can 2 or more firms that responded to the RFI and selected to respond to the RFP team together to respond to the RFP?</p> <p>A. No</p> |
| 5. | Proposal Response Instructions |        |          | <p>Q. Will electronic copies of the documents distributed today at the bidders conference be available?</p> <p>A. Yes.</p>                   |
| 6. |                                |        |          |                                                                                                                                              |
| 7. |                                |        |          |                                                                                                                                              |
| 8. |                                |        |          |                                                                                                                                              |